



CITY OF  
**SAN LUIS**  
A R I Z O N A  
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

## MEMORANDUM

**TO:** Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, Acting City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Administrative Services Manager

**FROM:** Melissa Lopez, Deputy City Clerk

**DATE:** June 18, 2025

**SUBJECT:** Monthly Reports for May 2025

---

The monthly reports submitted for May 2025 are attached. If you have any questions, please feel free to contact the pertinent department.

Thank you.

**MONTHLY REPORTS  
DEPARTMENT ROSTER**

**MONTH OF:** May 2025

<b>DEPARTMENT</b>	<b>TURNED IN</b>		<b>MISSING</b>
Administration-Communications Division	X		
Billing & Collections	X		
Development Services	X		
Economic Development	X		
Engineering	X		
Fire Department	X		
Human Resources Department	X		
Information Technology Department	X		
Parks and Recreation Department	X		
Police Department	X		
Public Works Department	X		
Risk Management	X		
San Luis Municipal Court	X		

**TOTAL DEPARTMENTS :** 13

**TURNED IN:** 13

**MISSING:** 0

# SOCIAL MEDIA METRICS

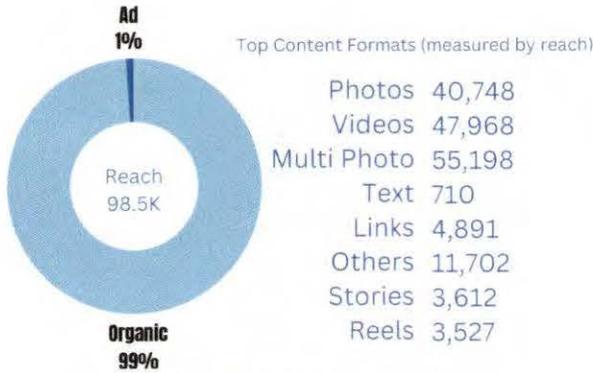


**@SANLUISAZGOV**  
MAY 2025

## facebook

Audience - total followers 22,401

31.1% of views are coming from San Luis, AZ residents



Total Published Content Breakdown

53 Photos - 4 Videos - 6 Stories - 1 Text - 2 Reels - 1 Links



Total Reach 564  
Total New Post 14  
Total Followers 1,087



Highest Reach

## YouTube

Views 1.4K

Watch Time 251.6 hours

New Subscribers 16----- 268 total

Published Content Breakdown

1 Shorts - 4 Live Streams

## Instagram

Audience - total followers 4,325

38.2% of views are coming from San Luis, AZ residents



This 4th of July, we're turning up the heat...

Wed May 28, 3:32pm

8K 113  
5 170

Calling All Vendors! Be a part of our...

Mon May 12, 8:51am

5.6K 25  
0 14

Top Posts by views

Total Published Content Breakdown

54 Feed Post - 56 Stories

## LinkedIn

Impressions 8,641795

Total Followers 832

Page visits 182



City of San Luis  
432 followers

Celebrating Economic Development Week!

Behind every thriving community is a dedicated team making things happen. Here's ours!

From empowering small businesses to attracting new opportunities, our Economic Development team works hard every day to grow a stronger, more connected San Luis.

- Growth
- Partnerships
- Prosperity

This week, we recognize the impact of economic development and the people who power it.

#EEDC #EconDevWeek #SanLuisAZ



Highest Impressions - 987

## TikTok

Views 2.7K

Profiles Views 55

Likes 62

FOLLOW US AT @SANLUISAZGOV

# @SANLUISAZPARKS

MAY 2025



Audience - total followers 14,938  
38% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Organic  
100%

Photos	11,025
Videos	5,933
Multi Photo	23,157
Text	299
Links	2,338
Others	5,049
Stories	7,432
Reels	14,942
Multi Media	10

Total Published Content Breakdown

33 Stories - 16 Photos - 2 Videos - 5 Reels



Audience - total followers 1,632  
44.4% of views are coming from San Luis, AZ residents

31 Feed Post - 151 Stories



This 4th of July, we're turning up the heat...  
Wed May 28, 3:32pm  
8K 113  
5 170



Calling All Vendors! Be a part of our...  
Mon May 12, 8:51am  
5.6K 25  
0 14



Organic  
100%

Top Posts by views

# @SLPDAZ

MAY 2025

Audience - total followers 27,396  
26.5% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Organic Reach  
100%

Photos	32,252
Videos	39,435
Multi photo	25,023
Text	456
Links	8,334
Others	1,857
Reels	308
Stories	3,572

Total Published Content Breakdown

20 Photos - 1 Stories - 2 Videos - 2 Links - 0 Reels

Audience - total followers 1,794

22.6% of views are coming from San Luis, AZ residents

1 Feed Post - 1 Stories



Organic Reach  
100%



On Monday, May 5, 2025, members of t...  
Wed May 7, 9:31pm  
535 34  
1 1



We had a blast at this years Día de Niño...  
Fri May 2, 7:39am  
247 5  
1 0

Top Posts by views

# @SLFDAZ

MAY 2025

Audience - total followers 3,114  
41.8% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Organic Reach  
100%

Photos	4,283
Videos	64
Multi photo	3,624
Links	264
Others	2,019
Text	0
Reels	374

Total Published Content Breakdown

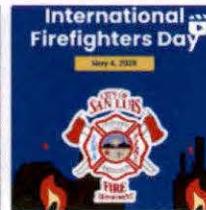
4 Stories - 12 Photos

Audience - total followers 984  
33.3% of views are coming from San Luis, AZ residents

12 Feed Post - 5 Stories



The City of San Luis Fire Department is...  
Thu May 1, 12:51pm  
4.7K 72  
0 34



Happy National Firefighters Day!  
Sun May 4, 10:00am  
3.8K 69  
0 14



Organic Reach  
100%

Top Post by View

# SANLUISAZ.GOV METRICS

## TOP 20 MOST VISITED PAGES

MAY 2025

<input type="checkbox"/>	Page title and screen class ▾	+	↓ Views -----
<input type="checkbox"/>	Total		282,039 100% of total
<input type="checkbox"/>	1 BWC   San Luis, AZ - Official Website		243,066 (86.18%)
<input type="checkbox"/>	2 San Luis, AZ - Official Website   Official Website		14,247 (5.05%)
<input type="checkbox"/>	3 Search • San Luis, AZ • CivicEngage		3,016 (1.07%)
<input type="checkbox"/>	4 News Flash • San Luis, AZ • CivicEngage		1,116 (0.4%)
<input type="checkbox"/>	5 Agendas & Minutes   San Luis, AZ - Official Website		1,056 (0.37%)
<input type="checkbox"/>	6 Youth Center   San Luis, AZ - Official Website		1,012 (0.36%)
<input type="checkbox"/>	7 Parks & Recreation   San Luis, AZ - Official Website		742 (0.26%)
<input type="checkbox"/>	8 Utility Bill Payments   San Luis, AZ - Official Website		660 (0.23%)
<input type="checkbox"/>	9 Apply   San Luis, AZ - Official Website		522 (0.19%)
<input type="checkbox"/>	10 CAB   San Luis, AZ - Sitio web oficial		441 (0.16%)
<input type="checkbox"/>	11 RSS • San Luis, AZ • CivicEngage		427 (0.15%)
<input type="checkbox"/>	12 Information Technology   San Luis, AZ - Official Website		419 (0.15%)
<input type="checkbox"/>	13 Departments   San Luis, AZ - Official Website		410 (0.15%)
<input type="checkbox"/>	14 Municipal Court   San Luis, AZ - Official Website		409 (0.15%)
<input type="checkbox"/>	15 SAN LUIS MUNICIPAL POOL   San Luis, AZ - Official Website		378 (0.13%)
<input type="checkbox"/>	16 Alert Center • San Luis, AZ • CivicEngage		354 (0.13%)
<input type="checkbox"/>	17 Staff Directory • San Luis, AZ • CivicEngage		345 (0.12%)
<input type="checkbox"/>	18 Yard Sale Locator   San Luis, AZ - Official Website		341 (0.12%)
<input type="checkbox"/>	19 Bid Postings • San Luis, AZ • CivicEngage		330 (0.12%)
<input type="checkbox"/>	20 City Council   San Luis, AZ - Official Website		273 (0.1%)

***City of San Luis***  
***Finance Department***  
***Billing & Collections Division***  
*Water - Wastewater - Solid Waste - Business License*



***Operations Monthly Report***  
***May 2025***

# Billing and Collections Monthly Report

## Bills

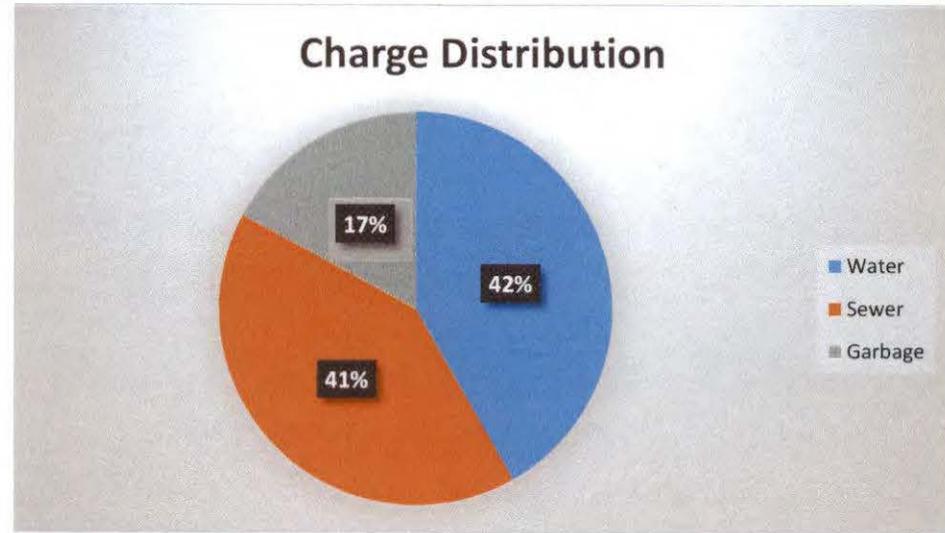
Date Bills Mailed 6/2/2025  
 Number of Accounts Billed 9,339  
 Current Charges \$ 1,331,718.07

### Charge Distribution

Water \$ 555,708.18  
 Sewer \$ 548,093.33  
 Garbage \$ 227,916.56

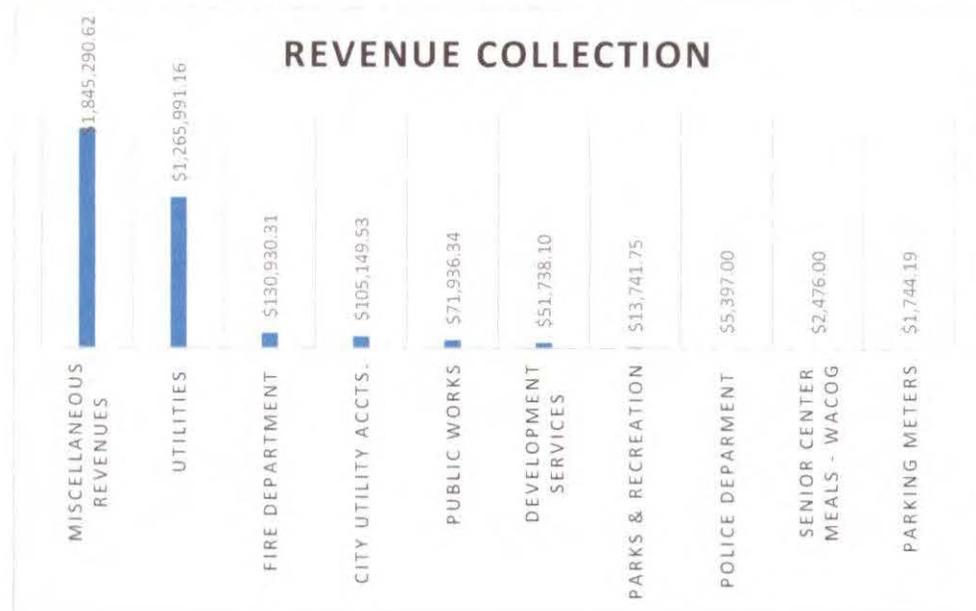
### Account Distribution

Residential 8851  
 Commercial 286  
 City 152  
 School 30  
 Government 20



## Revenue Collected

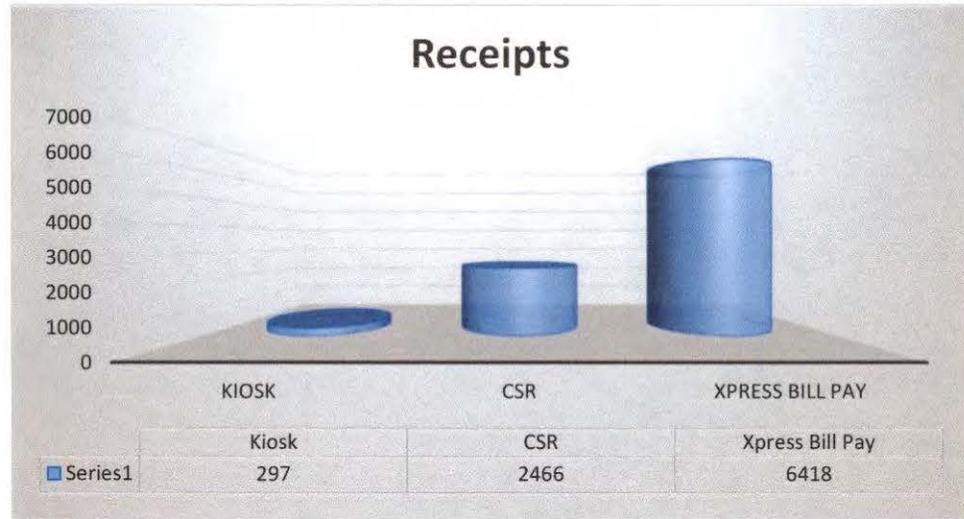
Miscellaneous Revenues	\$1,845,290.62
Utilities	\$1,265,991.16
Fire Department	\$130,930.31
City Utility Accts.	\$105,149.53
Public Works	\$71,936.34
Development Services	\$51,738.10
Parks & Recreation	\$13,741.75
Police Department	\$5,397.00
Senior Center Meals - WACOG	\$2,476.00
Parking Meters	\$1,744.19
<b>Total</b>	<b>\$3,494,395.00</b>



# Billing and Collections Monthly Report

## Total Receipts

<b>Customer Service Reps</b>	
Cash	1155
Checks	223
Debit/Credit	1088
Total	2466
<b>XpressBillPay</b>	
E-Check	2595
Credit/Debit	3823
Total	6418
<b>Kiosk</b>	
Cash	110
Credit/Debit	187
Total	297



## Meter Reader Technicians

Move-In Accounts	59	Delinquent Notices	916
Garbage Related	137	Past Due Balance Reminders	299
Move-Out Accounts	16	Payment Arrangements	95
Water Related	204	Disconnections	51

## Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

## Water Conversion

Accounts Converted	687
Non-converted Accounts	173

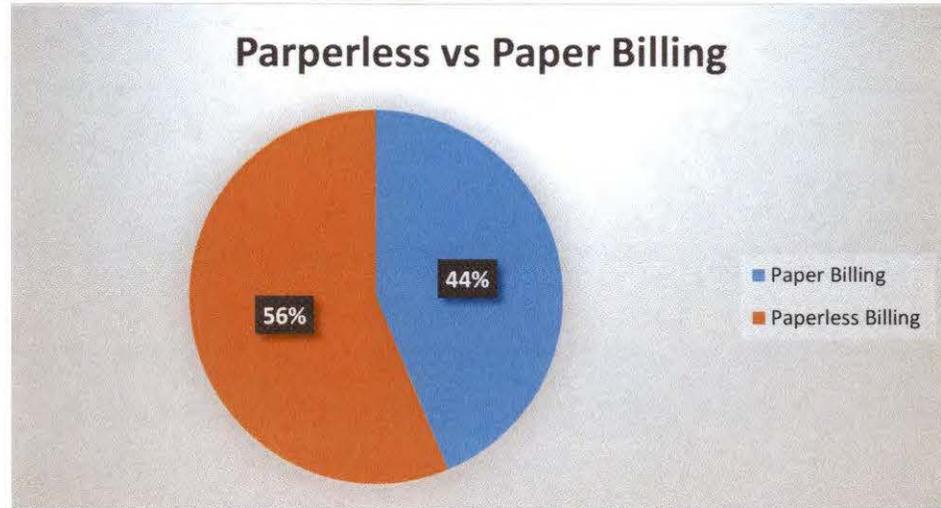
## Collections

Accounts sent to collections	0	Accounts paid	0
Balance transferred to VCS	\$ -	Amount paid	\$ -
Total Accounts on Collections	306	Total Accounts paid	73
Total Amount	\$ 36,560.42	Amount Collected	\$ 7,797.25

# Billing and Collections Monthly Report

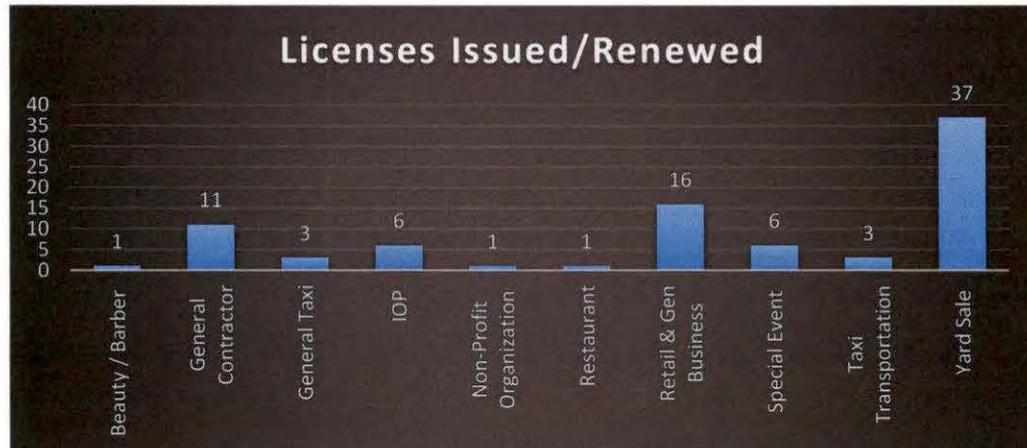
## Paperless Billing

Paper Billing	4087
Paperless Billing	5252
Accounts on Autopay	2245



## BUSINESS LICENSE

Licenses Issued/Renewed	
Beauty / Barber	1
General Contractor	11
General Taxi	3
IOP	6
Non-Profit Organization	1
Restaurant	1
Retail & Gen Business	16
Special Event	6
Taxi Transportation	3
Yard Sale	37
<b>Total</b>	<b>85</b>



# CITY OF SAN LUIS



## DEVELOPMENT SERVICES DEPARTMENT

• P&Z • BUILDING SAFETY • CODE ENFORCEMENT • GIS •

## OPERATIONS MONTHLY REPORT

**MAY 2025**

**Planning and Zoning Activity**

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
<b>P &amp; Z Activities</b>													
Zoning Applications - Residential			1										1
-Commercial/Industrial													0
CUP Applications -Residential													0
-Commercial/Industrial									1				1
Variance Applications -Residential													0
-Commercial/Industrial				1									1
Minor Variance Application -Residential									1				1
-Commercial/Industrial									1				1
General Plan -Minor Amendment													0
-Major Amendment													0
Subdivision Application -Preliminary Plat	1				1					3			5
-Final Plat Application	1				1					1			3
Lot Split / Lot Tie	1			1	2		1			2	1		8
Text Amendments													0
Pre-Development Meetings											6		6
Continuation of Public Hearings													0
<b>Total</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>6</b>	<b>7</b>	<b>0</b>	<b>27</b>
<b>P&amp;Z Fees</b>													
Zoning Applications - Residential			\$ 1,140.00										\$ 1,140.00
-Commercial/Industrial													\$ -
CUP Applications -Residential													\$ -
-Commercial/Industrial									\$ 1,000.00				\$ 1,000.00
Variance Applications -Residential													\$ -
-Commercial/Industrial				\$ 800.00									\$ 800.00
Minor Variance Application -Residential									\$ 300.00				\$ 300.00
-Commercial/Industrial									\$ 400.00				\$ 400.00
General Plan -Minor Amendment													\$ -
-Major Amendment													\$ -
Subdivision Application -Preliminary Plat	\$ 3,128.00				\$ 2,024.00					\$ 2,672.00			\$ 7,824.00
-Final Plat Application	\$ 2,428.00				\$ 1,324.00					\$ 772.00			\$ 4,524.00
Lot Split / Lot Tie	\$ 400.00			\$ 400.00	\$ 800.00		\$ 300.00			\$ 800.00	\$ 400.00		\$ 3,100.00
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
<b>Total Fees Paid (130-48000)</b>	<b>\$ 5,956.00</b>	<b>\$ -</b>	<b>\$ 1,140.00</b>	<b>\$ 1,200.00</b>	<b>\$ 4,148.00</b>	<b>\$ -</b>	<b>\$ 300.00</b>	<b>\$ -</b>	<b>\$ 1,700.00</b>	<b>\$ 4,244.00</b>	<b>\$ 400.00</b>	<b>\$ -</b>	<b>\$ 19,088.00</b>

**Building Safety Activity**

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
<b>Permits Issued</b>													
Residential - new	49	39	33	55	21	24	20	19	5	6	5	0	276
Multi-Family New	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential - remodel	11	10	4	5	9	5	2	5	6	4	6	0	67
Residential - renovation	0	0	0	0	0	0	0	0	0	1	1	0	2
Residential - demolition	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set (includes installation)	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Subtotal - Residential</b>	<b>60</b>	<b>49</b>	<b>37</b>	<b>60</b>	<b>30</b>	<b>29</b>	<b>22</b>	<b>24</b>	<b>11</b>	<b>11</b>	<b>12</b>	<b>0</b>	<b>345</b>
<b>Estimated Value of Permits</b>	<b>\$ 7,234,591.00</b>	<b>\$ 5,855,276.89</b>	<b>\$ 5,948,355.00</b>	<b>\$ 13,128,332.00</b>	<b>\$ 4,599,201.00</b>	<b>\$ 7,161,307.00</b>	<b>\$ 4,992,574.00</b>	<b>\$ 4,662,585.00</b>	<b>\$ 1,095,773.00</b>	<b>\$ 1,756,630.00</b>	<b>\$ 1,379,695.00</b>	<b>\$ -</b>	<b>\$ 57,814,319.89</b>
Commercial - new	0	3	0	0	0	0	0	0	0	0	0	0	3
Commercial - remodel	1	1	1	0	1	1	1	2	1	2	0	0	11
Commercial - demolition	0	1	2	0	0	0	0	0	0	0	1	0	4
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Subtotal - Commercial</b>	<b>1</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>18</b>
<b>Estimated Value of Permits</b>	<b>\$ 180,000.00</b>	<b>\$ 3,767,749.00</b>	<b>\$ 110,000.00</b>	<b>\$ -</b>	<b>\$ 150,000.00</b>	<b>\$ 12,000.00</b>	<b>\$ 180,000.00</b>	<b>\$ 17,500.00</b>	<b>\$ 60,000.00</b>	<b>\$ 370,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ -</b>	<b>\$ 4,887,249.00</b>
City Exempt	0	0	0	1	0	0	1	2	1	2	1	0	8
Electrical Permit	1	4	2	2	2	1	0	3	2	2	1	0	20
Fence	0	0	0	0	0	0	0	0	0	0	0	0	0
Fire Sprinkler System	0	0	0	0	0	0	0	0	0	0	0	0	0
Grading	0	0	1	0	0	1	0	0	0	0	0	0	2
HVAC Permit	1	0	2	0	0	0	0	0	1	1	0	0	5
Permits Renewed/Change Sub-contractor	0	0	0	0	0	0	0	0	0	0	0	0	0
Building	0	0	0	0	0	0	1	1	1	2	0	0	5
Plumbing Permit	0	0	0	0	0	0	0	1	0	2	0	0	3
Re-issue Cert. of Occupancy	0	0	0	0	0	0	0	0	0	0	0	0	0
Signs	6	0	0	0	1	0	1	0	1	10	0	0	19
Solar Permit	8	12	15	11	7	14	7	5	9	8	6	0	102
Swimming Pools	0	1	1	1	2	0	0	1	1	0	0	0	7
Tower Antenna Inst.	1	0	0	0	0	0	0	0	3	0	0	0	4
<b>Subtotal - Other</b>	<b>17</b>	<b>17</b>	<b>21</b>	<b>15</b>	<b>12</b>	<b>16</b>	<b>10</b>	<b>13</b>	<b>19</b>	<b>27</b>	<b>8</b>	<b>0</b>	<b>175</b>
<b>Estimated Value of Permits</b>	<b>\$ 467,953.76</b>	<b>\$ 319,628.24</b>	<b>\$ 506,371.18</b>	<b>\$ 513,892.18</b>	<b>\$ 162,644.74</b>	<b>\$ 536,224.64</b>	<b>\$ 182,398.36</b>	<b>\$ 190,663.60</b>	<b>\$ 514,318.53</b>	<b>\$ 405,302.39</b>	<b>\$ 196,136.32</b>	<b>\$ -</b>	<b>\$ 3,995,533.94</b>
<b>Total Permits Issued</b>	<b>78</b>	<b>71</b>	<b>61</b>	<b>75</b>	<b>43</b>	<b>46</b>	<b>33</b>	<b>39</b>	<b>31</b>	<b>40</b>	<b>21</b>	<b>0</b>	<b>538</b>
<b>Total Estimated Value of Permits</b>	<b>\$ 7,882,544.76</b>	<b>\$ 9,942,654.13</b>	<b>\$ 6,564,726.18</b>	<b>\$ 13,677,224.18</b>	<b>\$ 4,911,845.74</b>	<b>\$ 7,709,531.64</b>	<b>\$ 5,354,972.36</b>	<b>\$ 4,870,748.60</b>	<b>\$ 1,670,091.53</b>	<b>\$ 2,531,932.39</b>	<b>\$ 1,615,831.32</b>	<b>\$ -</b>	<b>\$66,732,102.83</b>

## Certificates of Occupancy

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
<b>Certificates of Occupancy</b>													
Residential - new	27	31	30	52	51	52	40	48	37	36	25		
Multi-Family - new	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial-Change of Occ.	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial-New & Remodel	0	0	0	0	1	0	0	0	3	0	0	0	0
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Certificates of Occupancy</b>	<b>27</b>	<b>31</b>	<b>30</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>40</b>	<b>48</b>	<b>40</b>	<b>36</b>	<b>25</b>	<b>0</b>	<b>433</b>
<b>Certificates of Completion</b>													
Residential	2	4	7	7	7	6	3	4	4	5	6	0	55
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	0	0	0	0	0	0	0	2	1	2	0	6
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Certificates of Completion</b>	<b>3</b>	<b>4</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>6</b>	<b>3</b>	<b>4</b>	<b>6</b>	<b>6</b>	<b>8</b>	<b>0</b>	<b>61</b>

All new construction (residential/commercial/industrial) receives a **Certificate of Occupancy** when the building has cleared all inspections and is ready to be occupied. Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a **Certificate of Completion** when the building has cleared all inspections. and is ready to be occupied. This may also be referred to as a **Certificate of Zoning Compliance** .

**Bldg Safety Fees**

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
<b>Permit Fees</b>													
Building Permit Fee	\$ 69,462.00	\$ 83,674.00	\$ 56,108.00	\$ 107,674.00	\$ 42,316.00	\$ 60,574.00	\$ 42,974.00	\$ 38,852.00	\$ 14,208.00	\$ 17,984.00	\$ 11,968.00	\$ -	\$ 545,794.00
Plan Check Fee	\$ 6,108.30	\$ 15,040.27	\$ 9,036.20	\$ 6,147.50	\$ 5,591.30	\$ 15,652.80	\$ 4,540.90	\$ 7,472.20	\$ 3,537.30	\$ 4,491.50	\$ 2,683.10	\$ -	\$ 80,301.37
Deposit for Res Plan Checks-Remodels or	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (200.00)	\$ -	\$ -	\$ (300.00)	\$ -	\$ -	\$ -	\$ (500.00)
MH Permit Fee - Pit Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MH Permit Fee - Ground Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Permits	\$ 108.00	\$ 471.00	\$ 216.00	\$ 216.00	\$ 216.00	\$ 163.00	\$ -	\$ 316.00	\$ 216.00	\$ 213.00	\$ 200.00	\$ -	\$ 2,335.00
Plumbing Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ -	\$ 230.00	\$ -	\$ -	\$ 280.00
HVAC Permits	\$ 260.00	\$ -	\$ 520.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260.00	\$ 100.00	\$ -	\$ -	\$ 1,140.00
Fire Sprinkler Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Solar Permits	\$ 820.00	\$ 2,830.00	\$ 2,700.00	\$ 2,800.00	\$ 1,500.00	\$ 2,500.00	\$ 1,450.00	\$ 750.00	\$ 2,350.00	\$ 1,550.00	\$ 1,200.00	\$ -	\$ 20,450.00
Fire Dept. Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Demolition Permits	\$ -	\$ 50.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ -	\$ 200.00
<b>Total Permit Fees(131-40135)</b>	<b>\$ 76,758.30</b>	<b>\$ 102,065.27</b>	<b>\$ 68,680.20</b>	<b>\$ 116,837.50</b>	<b>\$ 49,423.30</b>	<b>\$ 78,889.80</b>	<b>\$ 48,964.90</b>	<b>\$ 47,440.20</b>	<b>\$ 20,271.30</b>	<b>\$ 24,568.50</b>	<b>\$ 16,101.10</b>	<b>\$ -</b>	<b>\$ 650,000.37</b>
<b>Utility Fees</b>													
Water Connection Fee(100-43010)	\$ 22,050.00	\$ 29,329.39	\$ 14,400.00	\$ 23,850.00	\$ 9,450.00	\$ 10,350.00	\$ 9,000.00	\$ 8,100.00	\$ 2,250.00	\$ 2,700.00	\$ 1,800.00	\$ -	\$ -
WW Connection Fee(100-43115)	\$ 22,050.00	\$ 19,800.00	\$ 14,400.00	\$ 23,850.00	\$ 9,450.00	\$ 10,350.00	\$ 9,000.00	\$ 8,100.00	\$ 2,250.00	\$ 2,700.00	\$ 1,800.00	\$ -	\$ -
<b>Total Utility Fees</b>	<b>\$ 44,100.00</b>	<b>\$ 49,129.39</b>	<b>\$ 28,800.00</b>	<b>\$ 47,700.00</b>	<b>\$ 18,900.00</b>	<b>\$ 20,700.00</b>	<b>\$ 18,000.00</b>	<b>\$ 16,200.00</b>	<b>\$ 4,500.00</b>	<b>\$ 5,400.00</b>	<b>\$ 3,600.00</b>	<b>\$ -</b>	<b>\$ 257,029.39</b>
<b>Impact Fees</b>													
Water Impact Fee (100-45025)	\$ 26,558.00	\$ 27,277.00	\$ 17,886.00	\$ 28,726.00	\$ 11,382.00	\$ 13,008.00	\$ 10,840.00	\$ 9,756.00	\$ 2,710.00	\$ 3,252.00	\$ 2,168.00	\$ -	\$ 153,563.00
WW Impact Fee(100-45025)	\$ 44,688.00	\$ 43,775.00	\$ 29,184.00	\$ 48,336.00	\$ 19,152.00	\$ 21,888.00	\$ 18,240.00	\$ 16,416.00	\$ 4,560.00	\$ 5,472.00	\$ 3,648.00	\$ -	\$ 255,359.00
Public Safety Impact Fee(100-45030)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks Impact Fee(100-45005)	\$ 36,897.00	\$ 35,203.12	\$ 24,096.00	\$ 39,909.00	\$ 15,813.00	\$ 18,825.00	\$ 15,060.00	\$ 13,554.00	\$ 3,765.00	\$ 4,518.00	\$ 3,765.00	\$ -	\$ 211,405.12
Streets Impact Fee(100-45035)	\$ 83,741.00	\$ 91,912.12	\$ 56,138.00	\$ 90,577.00	\$ 35,889.00	\$ 42,725.00	\$ 34,180.00	\$ 30,762.00	\$ 8,545.00	\$ 10,254.00	\$ 8,545.00	\$ -	\$ 493,268.12
Fire Impact Fee (860-45015.019)	\$ 27,538.00	\$ 37,203.13	\$ 18,546.00	\$ 29,964.00	\$ 11,802.00	\$ 14,050.00	\$ 11,240.00	\$ 10,116.00	\$ 2,810.00	\$ 3,372.00	\$ 2,810.00	\$ -	\$ 169,451.13
Police Impact Fee (860-45010.019)	\$ 21,486.00	\$ 26,691.15	\$ 14,718.00	\$ 24,084.00	\$ 9,366.00	\$ 11,150.00	\$ 8,920.00	\$ 8,028.00	\$ 2,230.00	\$ 2,676.00	\$ 2,230.00	\$ -	\$ 131,579.15
Administration Imp. Fee(100-45000)	\$ 15,092.00	\$ 20,705.08	\$ 9,856.00	\$ 16,324.00	\$ 6,468.00	\$ 7,700.00	\$ 6,160.00	\$ 5,544.00	\$ 1,540.00	\$ 1,848.00	\$ 1,540.00	\$ -	\$ 92,777.08
<b>Total Impact Fees</b>	<b>\$ 256,000.00</b>	<b>\$ 282,766.60</b>	<b>\$ 170,424.00</b>	<b>\$ 277,920.00</b>	<b>\$ 109,872.00</b>	<b>\$ 129,346.00</b>	<b>\$ 104,640.00</b>	<b>\$ 94,176.00</b>	<b>\$ 26,160.00</b>	<b>\$ 31,392.00</b>	<b>\$ 24,706.00</b>	<b>\$ -</b>	<b>\$ 1,507,402.60</b>
<b>Miscellaneous Fees</b>													
Replace Building Card	\$ 50.00	\$ 50.00	\$ 320.00	\$ -	\$ 130.00	\$ -	\$ 80.00	\$ 80.00	\$ 240.00	\$ 80.00	\$ 80.00	\$ -	\$ 1,110.00
Change subcontractor	\$ -	\$ -	\$ 75.00	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175.00
Re-Inspections	\$ 650.00	\$ 275.00	\$ 150.00	\$ 446.00	\$ 86.00	\$ 275.00	\$ 150.00	\$ 400.00	\$ 250.00	\$ 200.00	\$ 100.00	\$ -	\$ 2,982.00
Special Inspections	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00
Investigation Fee (Stop Work Order)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 200.00
Building without permit								\$ 96.00	\$ 396.00	\$ 96.00	\$ -	\$ -	\$ 96.00
Plan Certification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other-miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54.00	\$ 45.00	\$ -	\$ -	\$ 80.00	\$ -	\$ 179.00
Fee for use of outside consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Misc. Fees (131-48000)</b>	<b>\$ 700.00</b>	<b>\$ 325.00</b>	<b>\$ 545.00</b>	<b>\$ 496.00</b>	<b>\$ 316.00</b>	<b>\$ 325.00</b>	<b>\$ 284.00</b>	<b>\$ 525.00</b>	<b>\$ 686.00</b>	<b>\$ 676.00</b>	<b>\$ 456.00</b>	<b>\$ -</b>	<b>\$ 5,334.00</b>
<b>TOTAL</b>	<b>\$ 377,558.30</b>	<b>\$ 434,286.26</b>	<b>\$ 268,449.20</b>	<b>\$ 442,953.50</b>	<b>\$ 178,511.30</b>	<b>\$ 229,260.80</b>	<b>\$ 171,888.90</b>	<b>\$ 158,341.20</b>	<b>\$ 51,617.30</b>	<b>\$ 62,036.50</b>	<b>\$ 44,863.10</b>	<b>\$ -</b>	<b>\$ 2,419,766.36</b>

\*\*Deposits for Res Plan Checks are included in the Plan Check Fee

### Code Enforcement

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Cases Opened	24	19	16	14	18	17	16	18	17	32	25		216
Investigations	5	3	4	2	1	2	2	2	6	1	3		31
First Notice	15	12	11	8	9	6	8	10	9	31	17		136
Second/Final notices	7	6	6	4	7	8	4	7	3	8	8		68
Cases Closed due to compliance	15	21	20	13	13	17	18	17	14	20	28		196
Citations Given	3	2	2	0	0	1	1	0	1	1	2		13
Court Appearances	0	3	1	2	2	1	3	6	2	0	0		20
Red Tags	4	0	1	0	1	2	0	2	0	2	8		20
Abatement Notice	0	0	1	0	1	0	0	0	0	0	0		2

### GIS

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
FORMAL GIS REQUESTS	31	29	33	26	30	24	29	33	36	32	31	0
ADDRESS VERIFICATION LETTERS	1	0	2	2	1	2	1	3	2	0	3	0
<b>GIS PROJECTS:</b>	<b>Completed the collection of GPS Manholes. Our GIS Consultant has finished his hours. Will meet with PW to proceed to phase 3 of project.</b>											



## ECONOMIC DEVELOPMENT

CITY OF SAN LUIS, ARIZONA

### MAY 2025 REPORT

#### 1. NEW ANNOUNCEMENTS

- Goodwill announced a second location at the old Del Sol Building on Main Street expected to open in 2026.



#### 2. BUSINESS DEVELOPMENT



- Director and Councilmembers attended the ICSC Conference in Las Vegas to promote San Luis to national retailers and commercial developers.
  - Meetings included Panda Express, 7-Eleven, Inspire Brands, Yum Brands, Applebee's, Walgreens, and more.
- Director attended the SelectUSA Conference in Washington DC to promote community to international companies looking to expand to US Markets.
  - Target industries included warehousing and distribution, manufacturing, and food processing.

#### 3. SMALL BUSINESS DEVELOPMENT

- Department launched the recruitment of Fuerza Local Business Accelerator Program Cohort #2.
- Department provided counseling Fuerza Local Cohort 1 participants on business planning.

#### 4. COMMUNITY ENGAGEMENT

- Department hosted its 2<sup>nd</sup> Annual Small Business Resource Fair, where entrepreneurs learned marketing, workforce development, finance, mentoring, and networking
- Staff joined the SBDC for the Nurturing Growth: Empowering Childcare Entrepreneurs Panel discussion.
- Yuma County Chamber of Commerce hosted a its Member Mixer at the Rolls and Bowls brand-new location.

#### 5. GRANTS

- Department is preparing grant application for CDBG RA Merrill Avenue Improvements Phase II. Due September 1<sup>st</sup>.

#### 6. OTHER ACTIVITIES



- Department celebrated Economic Development Week from May 12 to 16. The department works to empower small businesses to attract new opportunities and grow successfully.
- Staff attended the webinar "T-MEC Review in 2026: Challenges and Opportunities – What Should We Expect in Arizona?"
- Staff attended the GYEDC Quarterly Investor luncheon on AI in Local Government.



**ECONOMIC DEVELOPMENT**  
CITY OF SAN LUIS, ARIZONA



# CITY OF SAN LUIS ENGINEERING DEPARTMENT

## MONTHLY REPORT

May 2025



---

## **Engineering Department**

---

### **City Projects**

- Cesar Chavez Blvd (CCB) Water Improvements
  - Miscellaneous waterlines and services being installed throughout the project.
- Cesar Chavez Blvd (CCB) Sewer Improvements
  - Miscellaneous sewer laterals being installed across Cesar Chavez Blvd.
- County 22<sup>nd</sup> Street and Sidewinder Road Traffic Signal
  - Westmoor Electric is currently installing traffic signals, conduit, and miscellaneous grading.
- County 22<sup>nd</sup> Street and 4<sup>th</sup> Ave Intersection Improvements
  - Roadway construction commenced on May 28<sup>th</sup>, 2025.

### **Subdivisions**

- Los Mezquites Phase 4 and 5
  - Concrete curbs, cross gutters and CMU perimeter wall being constructed throughout the subdivision.
  - Paving work has started on the south streets of the subdivision.
- Bienestar 12 Phase 2
  - Water, sewer and CMU perimeter wall progression throughout the subdivision.
  - Roadway subgrade has started throughout the subdivision.

### **Commercial Development**

- No Current Commercial Development.
-

---

## **Support to Public Works Department**

- Mesa Street Stairway Handrail Improvements
  - Maya's Construction completed work on May 26<sup>th</sup>, 2025.
  - Punch list items being addressed.
- Well Site #5 New Sewer Main
  - Accurate Excavation installing sewer main and manholes along 4<sup>th</sup>Ave.
- Well Site #2 Demolition
  - COSL Public works to start demolition of items on July 7<sup>th</sup>, 2025.
  - Contractor to begin demolition of Large Water tank on July 14<sup>th</sup>, 2025.
- Public Works Yard Entrance
  - Quote received from Forjacer, checking references and previous work.
  - Generating CMU labor quotes.
  - Tentative start date is June 9<sup>th</sup>, 2025.

---

## **Encroachment Permits**

Engineering issued 6 Encroachment Permits (EP) during May:

- **EP-2025-38** Unitechz Communications, 469 N Ave E, Tie-in to existing charter ped
  - **EP-2025-39** Accurate Excavation (APS), County 22<sup>nd</sup> St and 4<sup>th</sup> Ave, Installing 5" conduit.
  - **EP-2025-40** Accurate Excavation (DPE), County 22<sup>nd</sup> St and 4<sup>th</sup> Ave, Subgrade preparation
  - **EP-2025-41** Accurate Excavation (YVC), 4<sup>th</sup> Ave and Union Street, Install new sewer main
  - **EP-2025-42** Robles Construction, 381 N 23<sup>rd</sup> Trl, Driveway relocation
  - **EP-2025-43** Unitechz Communications, 1330 E Kennedy Ln, Install PVC Conduit
-

---

## Pictures – City Projects

### Cesar Chavez Blvd, Water Improvements



Accurate Excavation installing 8" and 12" Waterlines.

### Cesar Chavez Blvd, Sewer Improvements



DPE working on Manhole repairs on Cesar Chavez Blvd. between 8<sup>th</sup> and 9<sup>th</sup> Ave.

### County 22<sup>nd</sup> street & 4<sup>th</sup> Ave Intersection Improvements



DPE is working on grading on the east side of 4<sup>th</sup> Ave.

---

---

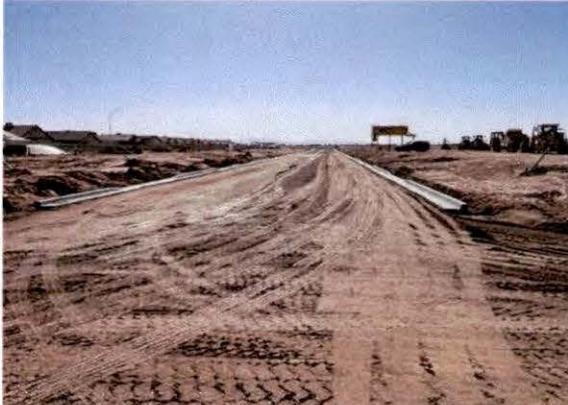
## County 22<sup>nd</sup> street & Sidewinder Road Traffic Signal



COSL Public Works completed backfill of north side APS pole locations on May 29<sup>th</sup>, 2025.

## *Pictures – Subdivisions*

### *Bienestar 12 Phase 2*



Subgrade preparation along San Fernando St and Eric Salazar Pl.

### *Los Mezquites Phase 4 and 5*



Concrete curb throughout subdivision. String Line inspection on Nadine St.

---

---

*Pictures – Public Works Support*

**Mesa Street Stairway Handrail Improvements**



Maya's Construction completed project on May 26, 2025.

**Well Site #5 New Sewer Main**

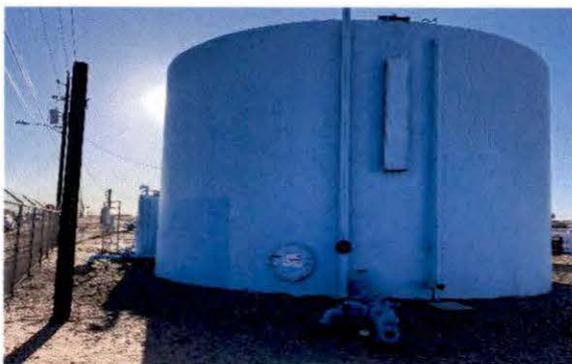


Trench Box in place.



Sewer connections to MH.

**Well Site #2 Demolition**



Steel storage tanks to be demolished.

---

---

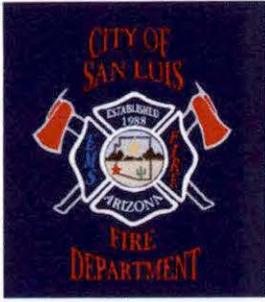
## **Other Tasks**

The Engineering Team has been actively engaged in a variety of tasks related to both City and private projects. Key activities include:

- **Review of Design Plans and Submittals:** The team has thoroughly reviewed miscellaneous design plans and submittals for both City infrastructure projects and private developments.
- **Public Works Meetings:** The team attended coordination meetings focused on water, sewer, and traffic signal improvements, contributing to the planning and design stages.
- **Support for Other City Departments:** The team has also provided ongoing support to other City Departments as needed, ensuring smooth interdepartmental collaboration and project progress.

These efforts reflect the team's commitment to ensuring the effective design, coordination, and implementation of projects that benefit the City and surrounding areas.

---



# SAN LUIS FIRE DEPARTMENT

Monthly Report



MAY 2025



## EMERGENCY RESPONSE 911

San Luis Fire Department is committed to protecting our citizens by promptly responding to service calls throughout the city. Most of these calls involve structure fires, medical crises, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to non-emergency incidents, aiding our community when needed.

## MAY 2025

TOTAL FIRE INCIDENTS	4/2024	4/2025
Commercial Fires	0	0
Residential Fires	0	0
Vehicle Fires	0	0
False Alarm	10	18
Other Fires	10	3
<b>Total Fire Incidents</b>	20	3

False Alarms	9	18
Fire Drills	0	0
Hazmat Incidents	0	0

EMS ENCOUNTERS	4/2024	4/2025
Refusals	33	27
Transport by SLFD	316	313
Transport by other	7	13
No patient contact	3	3
<b>Total Transports</b>	323	326
<b>Total EMS Encounters</b>	356	353

Public Assistance	45	55
Community Paramedicine	12	12

## MUTUAL AID & EMS TRANSPORTS

This service is crucial in ensuring effective public safety for the community. Through agreements with other fire agencies in Yuma County, departments can support one another during emergencies that exceed local resources, such as mass casualty incidents or large structural fires. SLFD frequently provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department.

Mutual Aid Provided:	5/2024	5/2025
County	0	0
Somerton	2	3
Mexico	0	0
Transports:		
SLM1	55	0
SLM2	73	21
SLM3	33	30
SLM4	57	61
SLM5	90	89
SLM6	8	0
SLM7	0	112
Somerton	6	13
HELO	1	0
Rural Metro	0	0
Yuma	0	0
TOTAL	323	326

## DEPARTMENT SERVICES & COMMUNITY OUTREACH

The San Luis Fire Department takes great pride in serving our residents. In addition to emergency medical and fire services, SLFD offers First Aid and CPR classes, blood pressure screenings, and residential and commercial inspections. We also educate the public on fire prevention, smoke alarm maintenance, and overall fire safety. Additionally, we engage with the community through station tours and participation in local events.

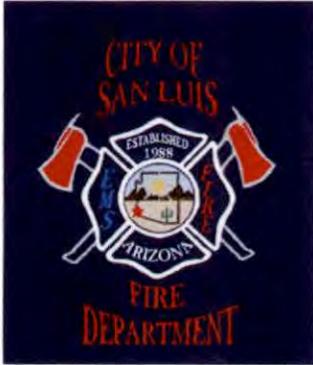
### March 2025

- Residential Inspections: **28**  
Station 1- 21; Station 2: 7
- Community Paramedicine: 0
- EMT Ride-Along Program: 0
- Senior Center Blood Pressure Checks: 0
- Heartsaver Classes (CPR): 0
- Fire Drills: 0
- Vaccine Clinics: 0
- Community events
  - May 1st - Dia del Nino event Joe Orduno Park
  - May 12<sup>th</sup>- San Luis Middle School Career Fair

## FIRE INSPECTOR

### MAY 2025

- Commercial Inspections: **15**
- Suppression System Tests: **19**
- Fire System Test: **3**

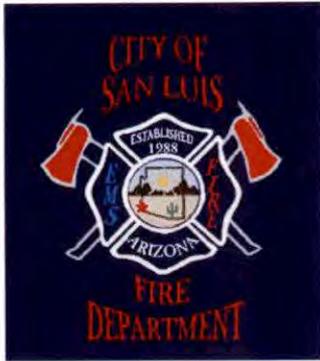


# San Luis Fire Department Monthly Training Reports

## May 2025

**Station No. 2                                  A-Crew                                  Captain J. Gonzalez**

<b>Date</b>	<b>Subject</b>	<b>Time</b>	<b>Instructor</b>	<b>Total Hours</b>
05/02/25	Fire Hydrant Connection	0900- 1100	J. Gonzalez	2
05/04/25	SCBA And PPE Inspection	930 To 1130	J. Gonzalez	2
05/09/25	Hoisting Tool / Aerial Operation Deployment	0900- 1100	J. Gonzalez I. Lopez	2
05/11/25	Discussion Of Medical Assessments	0900- 1000	J. Gonzalez C. Ofalla	2
05/13/25	Forcible Entry And Hoisting And Carrying Ladder With Cadets And Firefighter	1300- 1600	I. Lopez C. Ofalla	3
05/18/25	Senior Station Tour And Ladder Operation/ B/P Checks	0830 - 1130	J. Gonzalez I. Lopez	2
05/20/25	Loading New Hose Load For Probationary Firefighter	1500-1700	J. Gonzalez	2



# San Luis Fire Department Monthly Training Reports

## May 2025

**Station No. 1                      B-Crew                      Captain F. Felix**

<b>Date</b>	<b>Subject</b>	<b>Time</b>	<b>Instructor</b>	<b>Total Hours</b>
05/03/2025	Scba Survival Connections	0900-1100	F. Felix	2.0
05/05/2025	Hose Evolutions	0900-1100	F. Felix	2.0
05/07/2025	Water Supply Evolutions 1410 Evolutions	0900-1100	F. Felix	2.0
05/12/2025	Water Supply Evolutions	0900-1100	F. Felix	2.0
05/14/2025	Scba Survival Techniques	0900-1100	F. Felix	2.0
05/16/2025	Hose Evolutions Fire Hydrant Connections	0900-1100	J. Phillips	2.0
05/21/2025	Master Stream Operations	0900-1200	J. Phillips	2.0
05/23/2025	Ladder Operations Denver Drill	0900-1100	J. Phillips	2.0
05/25/2025	Fire Hose Deployment	0900-1100	F.Felix	2.0

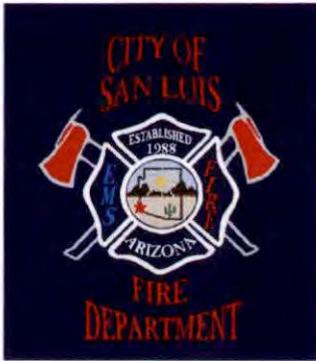
## **ISO Training Requirements**

- **Company Training:** 192 Hours Per Year Is Required In Accordance With The General Criterial Of Nfpa 1001 Standard For Fire Fighter Professional Qualifications
- **Hazardous Materials Training:** 6 Hours Per Year Is Required. Training Should Be At A Minimum Awareness Level In Accordance With The General Criteria Of NFPA 472 Standard For Competence Of Responders To Hazardous Materials / Weapons Of Mass Destruction Incident.
- **Driver Training:** 12 Hours Per Year Is Required In Accordance With The General Criteria Of Nfpa 1002 Standard For Fire Apparatus Driver/Operator Professional Qualifications, And Nfpa 1451 Standard For A Fire Service Vehicle Operations Training Program.
- **New Driver Training:** One-Time Completion Requirement Of 60 Hours.
- **Officer Training:** The Officer Certification Requirement Remains Steady At 12 Hours Per Year.
- **Recruit Training:** Personnel Who Automatically Get Credit If Their Department Requires State Certification As An Employment Pre-Requisite, Are Required To Complete 240 Hours.
- **Facility Training:** This Category, Formerly "Training Drills," Refers To Training Done At A Training Facility. A Training Facility Is Defined As A 3-Story Tower On 2 Acres Of Property With Some Sort Of Burn Room, Smoke Room, Or Burn Prop. Personnel Are Required To Complete 18 Hours Per Year.
- **Pre-Planning Review:** Iso Requires One Review Per Year.



## ISO Training Requirements

- **Company Training:** 192 Hours Per Year Is Required In Accordance With The General Criterial Of Nfpa 1001 Standard For Fire Fighter Professional Qualifications
- **Hazardous Materials Training:** 6 Hours Per Year Is Required. Training Should Be At A Minimum Awareness Level In Accordance With The General Criteria Of Nfpa 472 Standard For Competence Of Responders To Hazardous Materials / Weapons Of Mass Destruction Incident.
- **Driver Training:** 12 Hours Per Year Is Required In Accordance With The General Criteria Of Nfpa 1002 Standard For Fire Apparatus Driver/Operator Professional Qualifications, And Nfpa 1451 Standard For A Fire Service Vehicle Operations Training Program.
- **New Driver Training:** One-Time Completion Requirement Of 60 Hours.
- **Officer Training:** The Officer Certification Requirement Remains Steady At 12 Hours Per Year.
- **Recruit Training:** Personnel Who Automatically Get Credit If Their Department Requires State Certification As An Employment Pre-Requisite, Are Required To Complete 240 Hours.
- **Facility Training:** This Category, Formerly "Training Drills," Refers To Training Done At A Training Facility. A Training Facility Is Defined As A 3-Story Tower On 2 Acres Of Property With Some Sort Of Burn Room, Smoke Room, Or Burn Prop. Personnel Are Required To Complete 18 Hours Per Year.
- **Pre-Planning Review:** Iso Requires One Review Per Year.



# San Luis Fire Department Monthly Training Reports

## May 2025

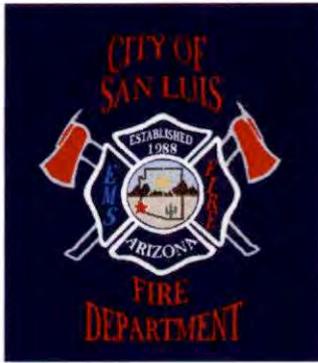
**Station No. 1                      C-Crew                      Captain C. Mora**

<b>Date</b>	<b>Subject</b>	<b>Time</b>	<b>Instructor</b>	<b>Total Hours</b>
05/01/2025	Fire Hose Training:  Hose Load 2.5 & 4-Inch Supply Off Sle1 Sll1.	0900-1200	C.Mora	3.0
05/06/2025	Fire Hose Training:  Litter Lines Loads Attack And Supply	0900-1200	C.Mora	3.0
05/08/2025	Fire Hose Training:  4/8 Crosslays Bumper Lines Deployment	0900-1200	C.Mora	3.0
05/15/2025	Fire Hose Training:  4/8 Crosslays Bumper Lines Deployment	0900-1100	C.mora	2.0
05/18/2025	Fire Hose Training:  Litter Lines Deployment Sle1 Sll1 Hose Beds.	1300-1600	C.Mora	2.0
05/24/2025	Second Quarter Proficiencies	1300-1600	C.Mora	3.0

05/26/2025	Second Quarter Proficiencies'	1300-1600	C.Mora	3.0
------------	-------------------------------	-----------	--------	-----

### Iso Training Requirements

- **Company Training:** 192 Hours Per Year Is Required In Accordance With The General Criterial Of NFPA 1001 Standard For Fire Fighter Professional Qualifications
- **Hazardous Materials Training:** 6 Hours Per Year Is Required. Training Should Be At A Minimum Awareness Level In Accordance With The General Criteria Of NFPA 472 Standard For Competence Of Responders To Hazardous Materials / Weapons Of Mass Destruction Incident.
- **Driver Training:** 12 Hours Per Year Is Required In Accordance With The General Criteria Of Nfpa 1002 Standard For Fire Apparatus Driver/Operator Professional Qualifications, And Nfpa 1451 Standard For A Fire Service Vehicle Operations Training Program.
- **New Driver Training:** One-Time Completion Requirement Of 60 Hours.
- **Officer Training:** The Officer Certification Requirement Remains Steady At 12 Hours Per Year.
- **Recruit Training:** Personnel Who Automatically Get Credit If Their Department Requires State Certification As An Employment Pre-Requisite, Are Required To Complete 240 Hours.
- **Facility Training:** This Category, Formerly "Training Drills," Refers To Training Done At A Training Facility. A Training Facility Is Defined As A 3-Story Tower On 2 Acres Of Property With Some Sort Of Burn Room, Smoke Room, Or Burn Prop. Personnel Are Required To Complete 18 Hours Per Year.
- **Pre-Planning Review:** Iso Requires One Review Per Year.



# San Luis Fire Department Monthly Training Reports

## May 2025

**Station No. 2                      C-Crew                      Captain C. Rodarte**

Date	Subject	Time	Instructor	Total Hours
05/06/25	Haz-Mat Id & Fire Calculation	0900-1100	R. Rodarte	2hrs
05/08/25	Fire: Blackout Rescue Drill W/ Rit Connections	0900-1100	R. Rodarte	2hrs
	EMS: Onvida Protocols Video Review Part Ii	1400-1500	Video	1hr
05/15/25	Denver Drill Victim Removal	1000-1100	R. Rodarte	1hr
	Wildland Training Videos		Self-Paced	
05/19/25	SI12 Ops: Aerial Lift & Maintenance,	0900-1100	A. Coronado	2hrs
	S190		Self-Paced	
05/26/25	Fire Hose: 4/8s Deploy & Re-Load.	0900-1100	R. Rodarte	1hr
	S130		Self-Paced	
05/28/25	S130		Self-Paced	
	S180			

## **ISO Training Requirements**

- **Company Training:** 192 Hours Per Year Is Required In Accordance With The General Criterial Of Nfpa 1001 Standard For Fire Fighter Professional Qualifications
- **Hazardous Materials Training:** 6 Hours Per Year Is Required. Training Should Be At A Minimum Awareness Level In Accordance With The General Criteria Of Nfpa 472 Standard For Competence Of Responders To Hazardous Materials / Weapons Of Mass Destruction Incident.
- **Driver Training:** 12 Hours Per Year Is Required In Accordance With The General Criteria Of NFPA 1002 Standard For Fire Apparatus Driver/Operator Professional Qualifications, And NFPA 1451 Standard For A Fire Service Vehicle Operations Training Program.
- **New Driver Training:** One-Time Completion Requirement Of 60 Hours.
- **Officer Training:** The Officer Certification Requirement Remains Steady At 12 Hours Per Year.
- **Recruit Training:** Personnel Who Automatically Get Credit If Their Department Requires State Certification As An Employment Pre-Requisite, Are Required To Complete 240 Hours.
- **Facility Training:** This Category, Formerly "Training Drills," Refers To Training Done At A Training Facility. A Training Facility Is Defined As A 3-Story Tower On 2 Acres Of Property With Some Sort Of Burn Room, Smoke Room, Or Burn Prop. Personnel Are Required To Complete 18 Hours Per Year.
- **Pre-Planning Review:** Iso Requires One Review Per Year.

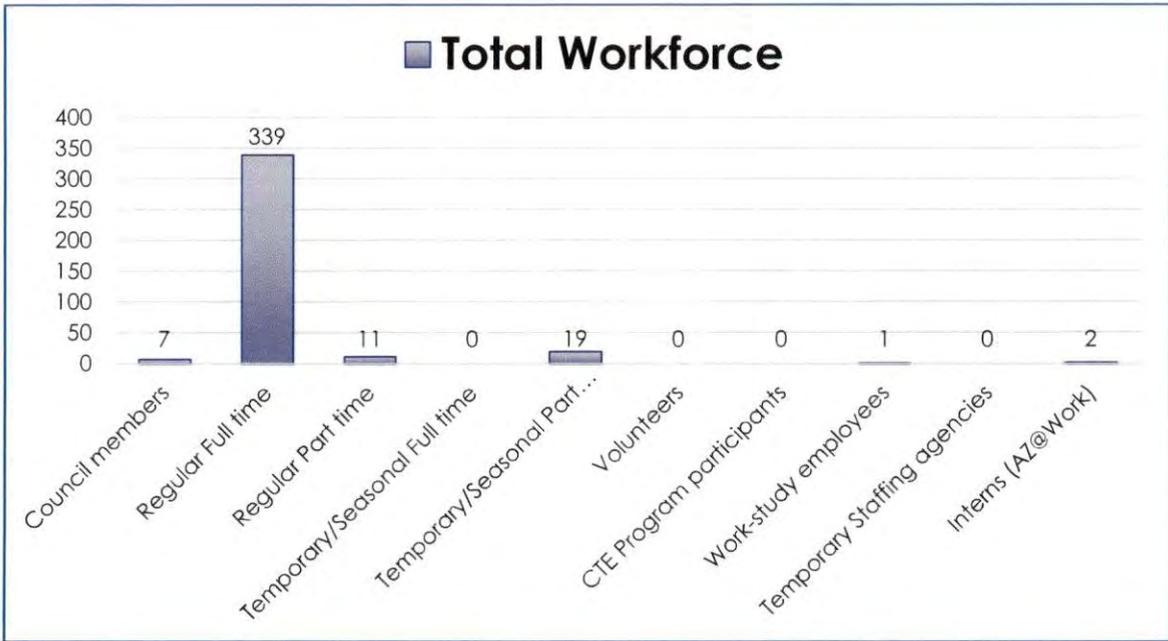


CITY OF SAN LUIS, AZ  
**HUMAN RESOURCES  
DEPARTMENT**  
YOUR FUTURE BEGINS HERE.

# MONTHLY OPERATIONS REPORT

# May 2025

<b>TOTAL WORKFORCE</b>	
Council members	7
Regular Full-time employees	339
Regular Part-time employees	11
Temporary/Seasonal Full-time	0
Temporary/Seasonal Part-time	19
Volunteers	0
CTE Program participants	0
Work-study employees	1
Temporary Staffing agencies	0
Interns (AZ@Work)	2
<b>TOTAL</b>	<b>379</b>



## WORKFORCE TURNOVER

New Hires (May)		Terminations (May)	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	2	Resignations (FT- Regular)	4
Regular (PT)	0	Resignations (PT- Regular)	0
Temporary /Seasonal (PT)	18	Dismissals (FT- Regular)	2
Elected Officials	0	End of Appt. (Elected official)	0
AWC Interns	1	End of season (PT)	0
Temp. staffing agency	0	Temp. staffing agency	0
Turnover Rate for May 2025: 1.77%			
Turnover Rate for May 2024: 1.58%			
Total Turnover Monthly Difference: - 0.19%			

## TALENT ACQUISITION

### RECRUITMENT ACTIVITY MONTH OF MAY

Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total Hires/ Rehire	Promotions/ Conversions	Requisitions Filled
18	3	167	10	30	20	1	4

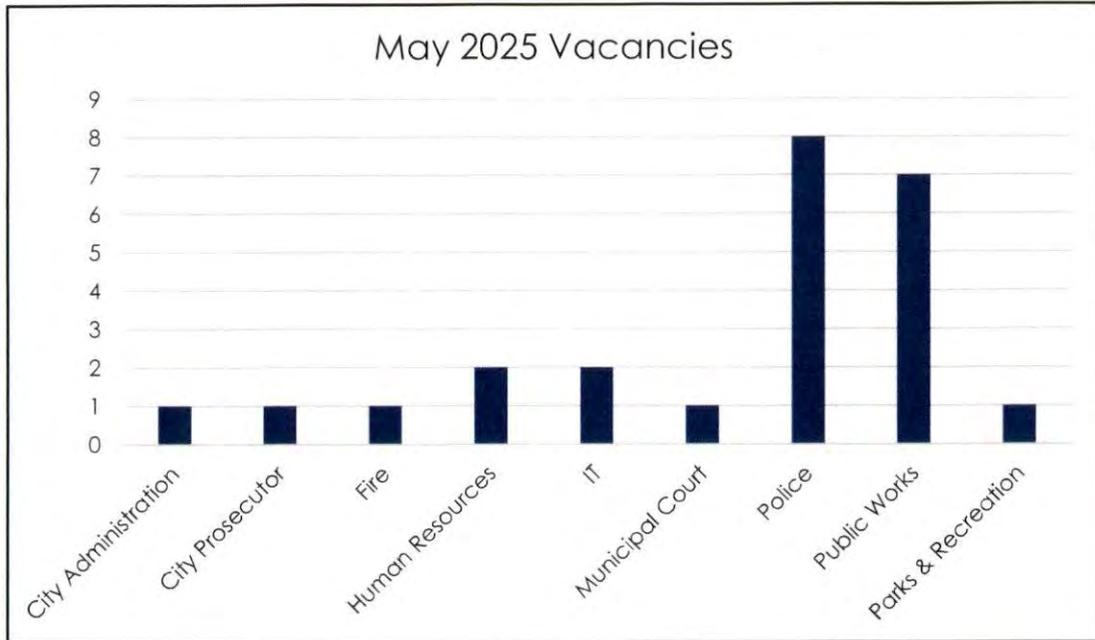
Physical Agility Test Police	Written Exam Police	Dispatch Typing Test	Physical Agility Test Fire	Written Exam Fire
Passed – 4	Passed – 4	Passed – 0	Passed - NA	Passed - NA
Fail - 2	Fail - 0	Failed – 0	Fail - NA	Fail – N/A

## Vacancies by Department

Department	Job Title	# Of Vacancies
City Administration	Office Assistant	1
IT	IT Specialist	1
	Administrative Assistant	1
City Prosecutor	Legal Assistant	1
Fire	Operations Coordinator	1
Human Resources	Human Resources Analyst	1
	Human Resources Manager	1
Municipal Court	Bailiff/Court Clerk II	1
Parks & Recreation	Office Assistant	1
Police	Transit Enforcement Officer	3
	Police Communications Officer	3
	Police Officer	2
Public Works	Wastewater Supervisor	1
	Heavy Equipment Operator (Water/ Wastewater)	1
	Maintenance Technician	1
	Administrative Assistant	1
	Maintenance Specialist	2
	Water Systems Operator	1
<b>Total</b>		<b>24</b>

### Events:

- **05/06/2025 CTE Senior Job & Education Fair**
- **05/15/2025 Harvest Preparatory Career Day**



Arizona@Work Internships			
Department	Applications	Interviews	Placements
Municipal Court	1	1	0
Parks & Recreation	1	0	0

City Programs			
Program	Applicants in the month	Interviews	Placements
Mural	6	0	5

Volunteer Program		
Program	Applicants in the month	Interviews
Volunteers	3	1
Police Chaplain	0	0

Work-Study Program		
Program	Applicants in the month	Interviews
Arizona Western College	0	0

<b>BENEFITS ADMINISTRATION</b>			
<b>INSURANCE</b>	<b>ADDITIONS Enrollments from May - 2025</b>	<b>TERMINATIONS Effective May - 2025</b>	<b>TOTAL ACTIVE EEs</b>
Health Insurance	1	5	340
VSP – Vision	2	5	334
Dental	2	5	340
FMLA Leave			6
Short-term Disability claims			1
ASRS Refund Applications			1
ASRS Retirement Applications			1

- **Benefit Orientation** – One (1) conducted
- **Open Enrollment:** 204 employees attended Open Enrollment Sessions.
- **Claims Advocacy:** Six (6) claims were researched and sent to the Third-Party Claims Administrator for correct submission

### WELLNESS PROGRAM

- **Gym Membership**
  - 60 active memberships / 26 EEs on the waiting list
- **Wellness Fair**
  - May 6, 2025 – 13 agencies attended and provided resources for overall well-being and promoted healthy lifestyles.
- **Pilates Class**
  - May 6, 2025 – 5 attendees

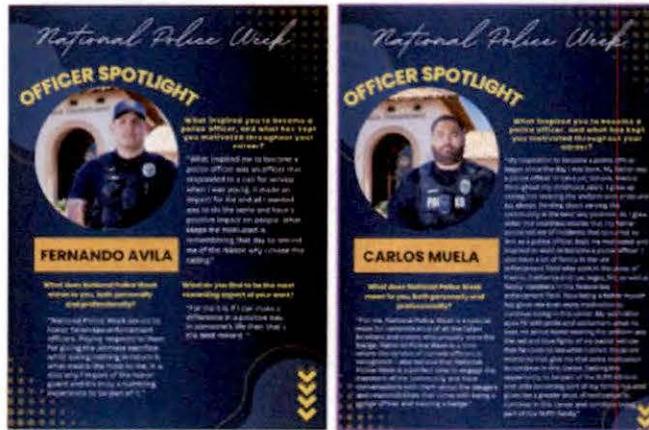


**SPECIAL PROGRAMS**  
**RECOGNITION / ENGAGEMENT**

- **Public Service Week (May 8th, 2025)**
  - To show appreciation to all our departments, HR delivered cookies and a Thank You note.



- **National Police Week (May 13th, 2025)**
  - In honor of our SLPD, HR featured three officers in an email sent to all COSL employees where they shared their journey in the field.
  - HR delivered coffee and pastries to show appreciation.



## TRAINING AND DEVELOPMENT



Training Program	Facilitators	Trainees/Department	Date	Total Training Hours
<b>Performance Improvement Plan Training</b>	Pamela Tapia, HR Coordinator	2 (Public Works-Highway User)	5/6/2025	<b>5.5</b>
<b>New Hire Orientation</b>	Pamela Tapia, HR Coordinator	12 (Parks & Rec, PW-Highway User)	5/7/2025 5/28/2025	<b>6.75</b>
<b>Train the Trainer</b>	Pamela Tapia, HR Coordinator	5(HR and PW)	5/13/2025 5/20/2025	<b>4</b>
<b>KC - Microsoft Excel 365</b>	Pamela Tapia, HR Coordinator	1(Municipal Court)	5/23/2025	<b>2</b>
<b>Performance Evaluation</b>	Priscila Campa, HR Coordinator	35 (PW, City Clerk, Parks and Rec, Administration, Economic Development,	5/2/2025 5/8/2025 5/13/2025 5/28/2025 5/29/2025	<b>22.75</b>
			<b>TOTAL</b>	<b>41</b>

Professional Development Plan		
Department	Quantity	PDP Type
N/A	0	N/A

Scholarships

N/A	0	N/A
-----	---	-----

## COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

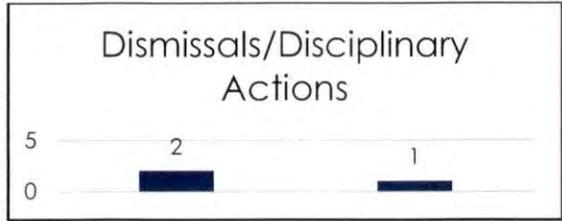
- **Purchase Requisitions:** 10 processed
- **Unemployment Claims:** 0
- **Conflict of Interest:** 3
- **Ongoing internal HR audits**
- **Ongoing maintenance of Public Safety Incentives**
  - Three Field Training Officer Incentives.
  - Three End of Temporary Assignment Incentives

## PERFORMANCE MANAGEMENT

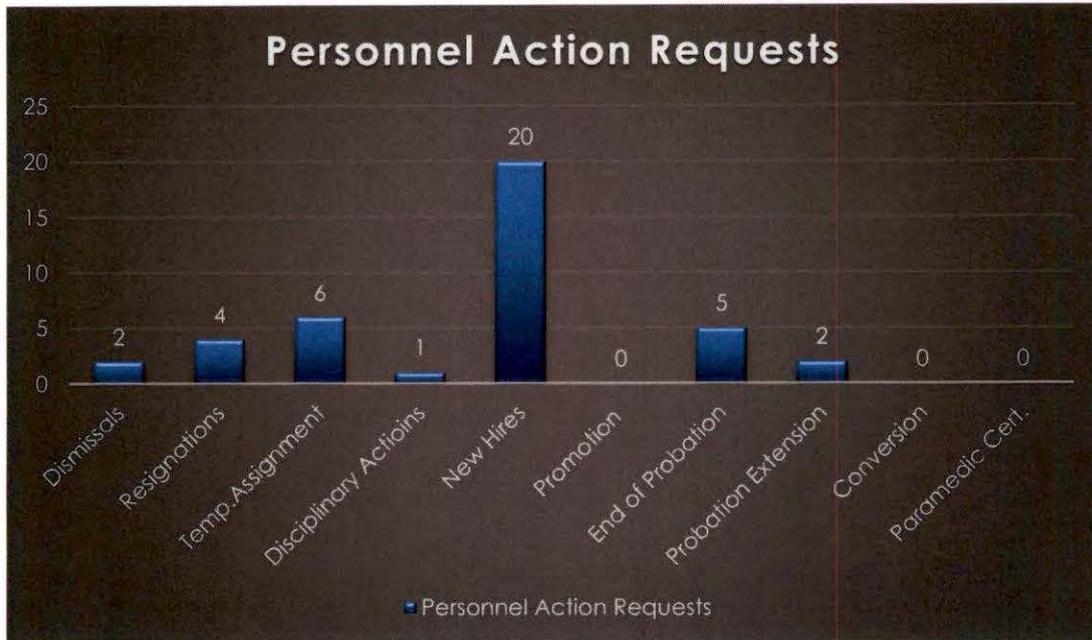
Type of Evaluation	Placed	Received	Due	Total
<b>Annual</b>	<b>0</b>	<b>24</b>	<b>10</b>	<b>34</b>
<b>Probationary</b>	<b>2</b>	<b>10</b>	<b>4</b>	<b>16</b>
Original	2			
Promotional				
Demotion		1		
Mid-Term		2		
End of Probation		5		
Extension		2		
Disciplinary				
<b>Total</b>	<b>2</b>	<b>34</b>	<b>14</b>	<b>50</b>

## EMPLOYEE RELATIONS

- **Exit interviews:** 2
- **Disciplinary Actions Administered:**
  - 2 Employee Dismissals
  - 1 Letter of Reprimand (PW)



Personnel Action Requests (PAR)	Quantity
Dismissals	2
Resignations	4
Temporary Assignment	6
Disciplinary Actions	1
New Hires	20
Promotion	0
End of Probation	5
Probation Extension	2
Conversion: Fire Dept.	0
Paramedic Certification	0
<b>TOTAL:</b>	<b>40</b>



## MAJOR ACCOMPLISHMENTS

- Wellness Fair and Open Enrollment Meetings.
- Successful recruitment of 20 seasonal employees.

# Information Technology

## Monthly Report: May 2025

### Overview:

Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. While ensuring problems are resolved promptly to minimize disruption to the City of San Luis operations.

IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

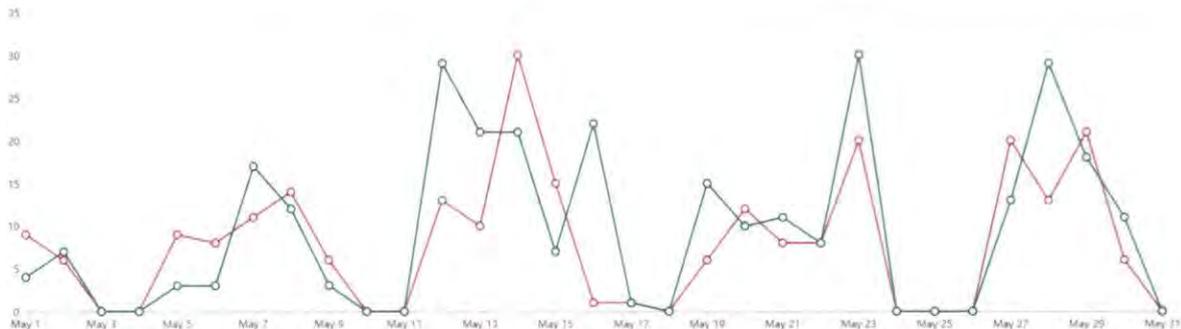
### Project Status

- **Camera Replacement and Addition:** Completed the Video Camera project after reconfiguration and the addition of new cameras, totaling 124 cameras throughout the City of San Luis buildings. These include, but are not limited to, the Police Department, Municipal Court, Parks and Recreation facilities, etc. In addition, two live feeds were added to broadcast border wait camera status for City of San Luis citizens and visitors to help plan their trips and avoid long border exit wait times. (See images below)
- **Tower Construction Planning:** Ongoing continuation of tower construction planning. Thirty percent of the plans have been received, and we have provided feedback for adjustments.

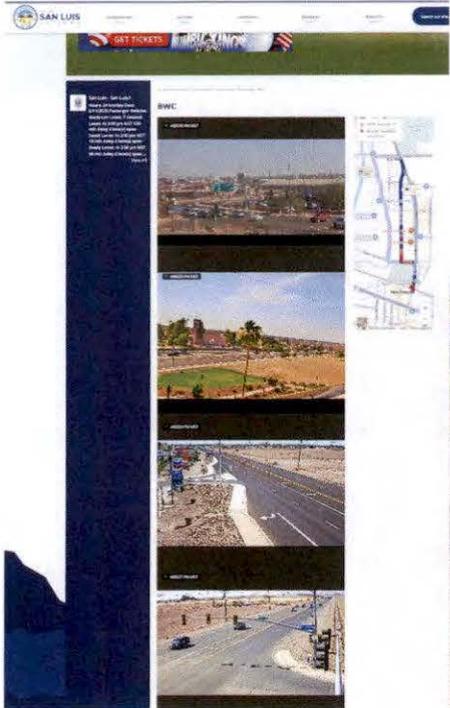
### IT Service Management Statistics

Requests Created Total: 247 | Request Resolved: 295

247 Created  
295 Resolved

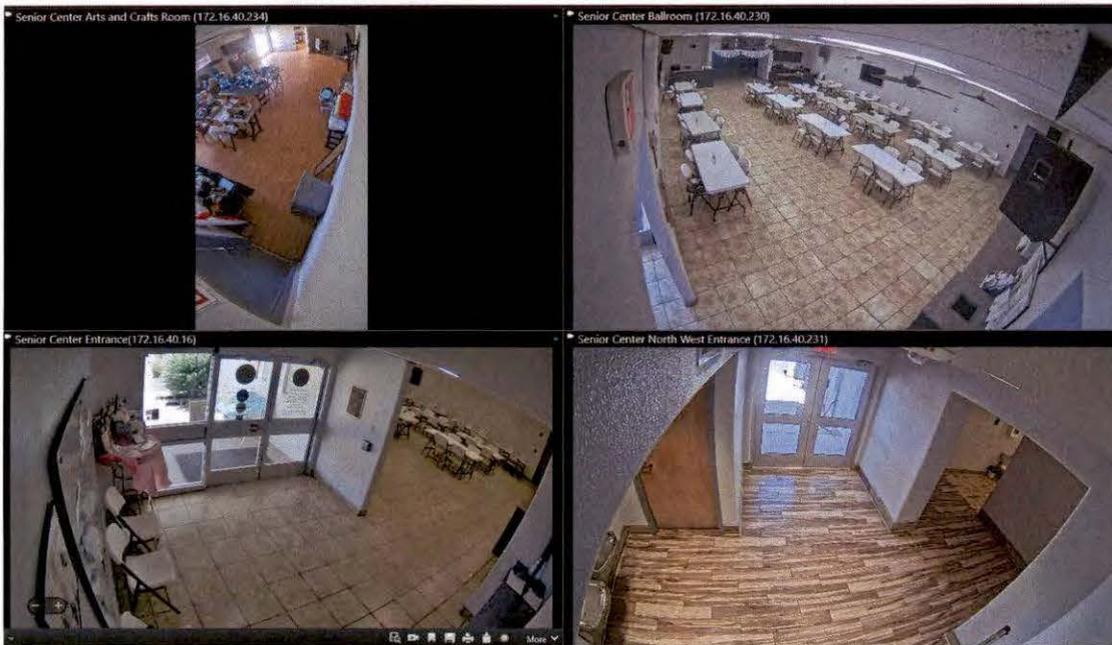


Municipal Court- 767 N William Brks Ave,





### Senior Center - 790 E Juan Sanchez





Gym - 965 N Park Ave



Youth Center - 973 N Park Ave



### Cultural Center – 1015 N Main Street



### City Hall - 1090 Union Street



### Fernando Padilla – 800 E Cesar Chavez



Police Department - 1030 Union Street



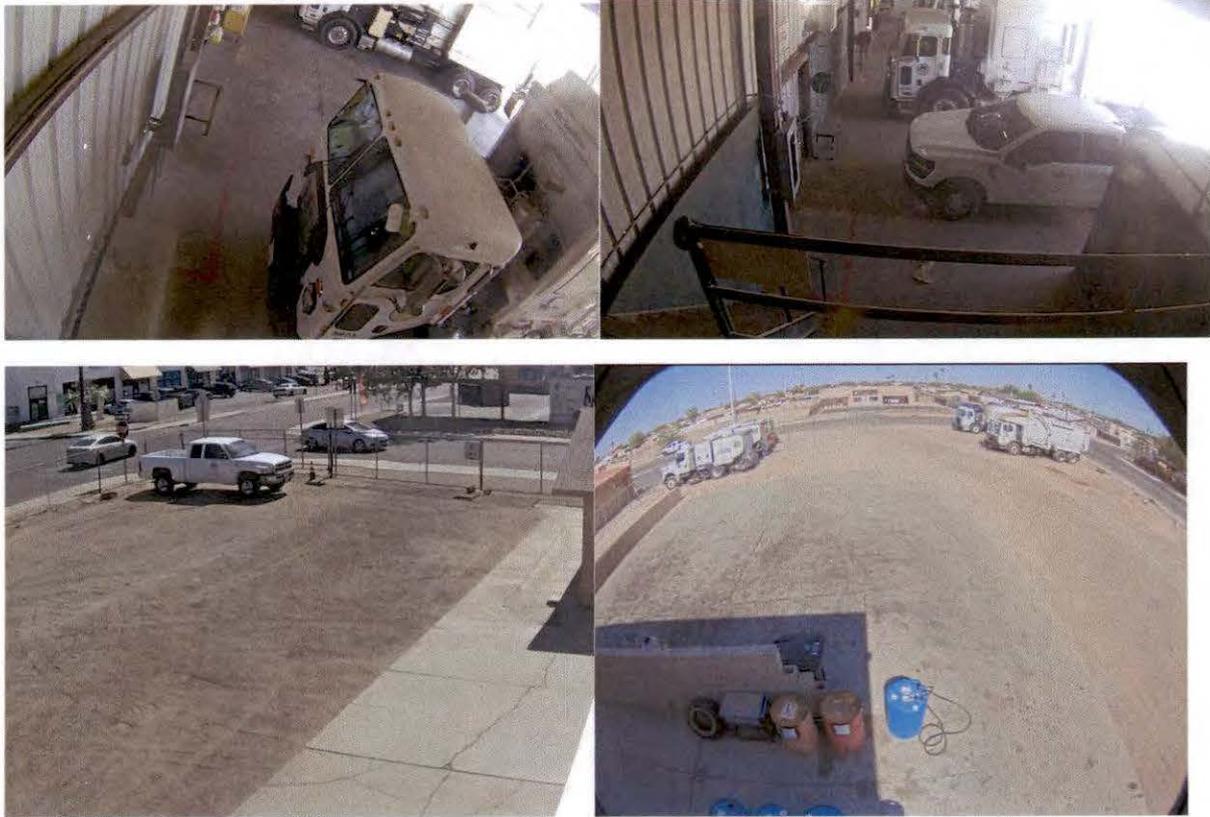
Police Station 2 - 293 N Rachel Dodge Avenue



Fleet Shop -1223 N McCain Ave



Solid Waste



# PARKS AND RECREATION DEPARTMENT MONTHLY REPORT

May  
**2025**

Director: Angelica Roldan



## PARKS GROUNDS

These were the maintenance duties and projects that were accomplished for the month of May.

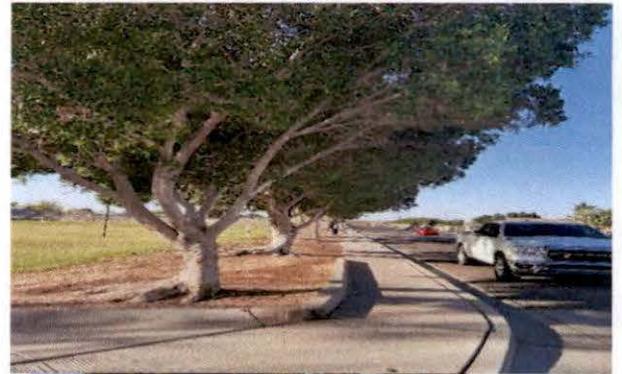
### Maintenance



- Bienestar No.8B (1735 San Pedro St.) Mowing green area
- San Luis Plaza (624 San Luis Plaza) Mowing green area
- San Luis Plaza (624 San Luis Plaza) Mowing green area
- San Luis Plaza (624 San Luis Plaza) Mowing green area
- Bienestar Estates No.2 (700 6<sup>th</sup> Dr.) Mowing green area
- Bienestar Estates No.8 (475 N. Madrigal Dr.) Mowing athletic field



- Binestar Estates (980 B St.) Mowing green areas.
- Los Jardines (467 Cesar Chavez Blvd.) Mowing green areas
- Los Jardines 3 (800 N. Los Jardines) Removed broken branch
- Joe Orduno Park (965 N. Park Ave.) F2 field trimmed Mesquite Tree
- Bienestar Estates No.3 (1535 San Luis Ln.) Trimmed trees by lifting canopy.
- Joe Orduno Park (965 N. Park Ave.) Installed irrigation to existing trees. and installed irrigation to existing trees.





# Projects



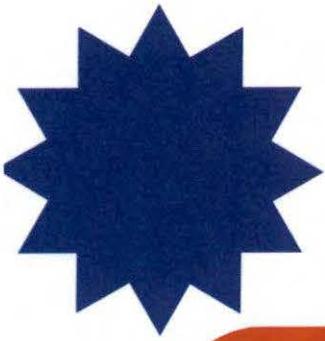
- **Fernando Padilla Building:** Part of the landscaping was removed due to the Cesar Chavez Blvd. electrical post work project
- **East Community Park (4005 County 24th St.)** The location for the prefab restrooms was moved approximately fifty ft. (50ft.) to the south of the old location.
- **Bienestar Estates No. 6 (475 N. Madrigal Dr.)** Chain link fence was repaired of holes broken posts.
- **Pool (981 N. Park Ave.)** A new LED light was installed east of pool.
- **Joe Orduño Park (965 N. Park Ave.)** All Park ramada lamps were replaced with new LED light lamps.
- **Bienestar Estates No. 5 (1604 E. America St.)** Removed electrical irrigation timer and replaced with a solar irrigation timer.
- **Las Fuentes (1998 Kennedy Ln.)** Removed electrical irrigation timer and replaced with a solar timer.
- **Rancho San Luis Unit 1 (228 E. Juarez St.)** Removed electrical irrigation timer and was replaced with solar irrigation timer.
- **Bienestar Estates No.6 (475 N. Madrigal Dr.)** Removed electrical irrigation timer and was replaced with solar irrigation timer.
- **Los Olivos (1544 Los Olivos Dr.)** Removed electrical irrigation timer and was replaced with solar irrigation timer.
- **Bienestar Estates No.3 (1535 San Luis Ln.)** Removed electrical irrigation timer and was replaced with solar timer
- **Joe Orduño Park (965 N. Park Ave.)** F1 field score board was checked and cleaned.
- **Youth Center (973 N. Park Ave.)** Repaired broken trash can.



# ILLUSTRATIONS





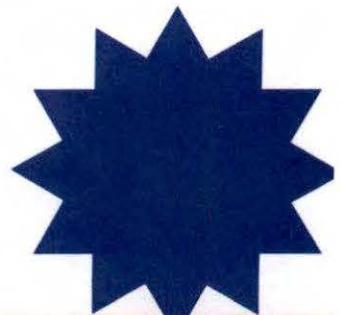


# PARKS GROUNDS EVENTS

**Dia del Nino;  
set and take  
down**

**Dia del Nino Event**

**Social Media**





# Cultural Center May Report



Spring schedule (ending)

## CLASSES OFFERED

- Guitar
- Piano
- Art
- Flamenco
- Zumba
- Ballet 1 & 2
- Gymnastics 1&2
- Modern Dance
- Folkloric

We continued offering our full Spring Schedule of classes throughout May. Several programs—such as Guitar, Piano, Flamenco, and Art—wrapped up for the season.

However, Art will return in July with an exciting Summer Camp offering. Ballet, Gymnastics, and Modern Dance concluded their Spring sessions with a successful May recital and will hold Open Enrollment on Friday, May 30th. These classes will continue into June with ongoing sessions and new opportunities for community participation.

## ● HR WELLNESS FAIR

The Cesar Chavez Cultural Center proudly hosted the City of San Luis' Wellness Fair this month. The event provided city employees with valuable information about the new payment plan for Health, Vision, and Dental insurance. A variety of wellness-related services and resources were also available, promoting healthy living and overall well-being for all attendees.





# Cesar Chavez Cultural Center

**May 15th, 2025.  
ZUMBA-THON**

Zumba enthusiasts filled the Cesar Chavez Cultural Center on May 15th for an energetic evening of dance and movement. The masterclass was led by renowned Zumba instructors Ricardo Rey and Richi Angel, who brought high energy and excitement to every step. It was a fun-filled night that brought the community together through fitness and rhythm.

**May 19th, 2025  
4<sup>th</sup> of July Vendor  
Registration**

Vendor registration for our annual 4th of July celebration began on May 19th. To support inclusive participation, we're rolling out registration in phases. The first week is reserved for non-profit organizations, the second week is dedicated to local vendors from San Luis, AZ, and the final week will open registration to all vendors. This structured approach ensures that our community has the opportunity to be well represented at this highly anticipated event. Registrations close on June 13 and a mandatory meeting is set for June 19.

**May 21<sup>st</sup>, HPA  
Graduation**

Harvest Preparatory Academy celebrated a joyful milestone this month with their Kindergarten Graduation ceremony. Proud families and staff gathered to honor the accomplishments of their youngest students as they marked the end of an important chapter and looked ahead to an exciting future in their educational journey.

**May 28<sup>th</sup>, Star  
Academia Recital**

Star Academia concluded their Spring courses with a vibrant Dance Recital, showcasing the hard work and growth of their students. Parents and family members enjoyed a memorable evening of performances, celebrating the progress and dedication shown throughout the season.

**May 29th, 2025. 1<sup>st</sup>  
annual BI-  
National  
Symposium**

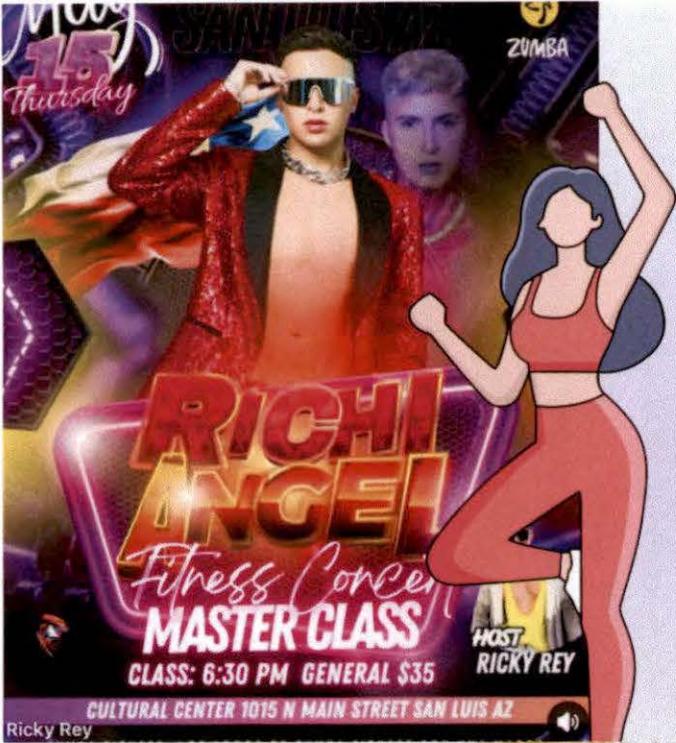
We were honored to participate in the 1st Annual Binational Symposium of Identity and Culture in San Luis Río Colorado, hosted by the Regional Museum and Cultural Center. This event marked an exciting step in cross-border collaboration, and we were thrilled to begin building cultural ties with our neighboring city through shared dialogue, heritage, and community engagement.

**May 22<sup>nd</sup>, 2025  
Small Business Expo**

The Cesar Chavez Cultural Center hosted the economic development department's small business Expo, bringing together local small business owners and startups for a day of networking, collaboration, and community engagement. Participants had the opportunity to showcase their products, connect with fellow entrepreneurs, and gain valuable exposure within San Luis business community.



# Illustrations




## 4TH OF JULY VENDOR REGISTRATIONS

**\$175**

BASEBALL FIELD

22 spots available,  
approximately 11  
businesses have signed  
up.

**\$125**

PARKING LOT

10 spots available  
approximately 4  
businesses have signed  
up.

**\$100**

SOCCER FIELD

13 spots available  
approximately 5  
businesses have signed  
up.



## San Luis Senior Center

May 2025 was a successful and eventful month at the Senior Center, filled with new experiences and valuable information.

We began the month with a delightful concert by students from Southwest Jr. High, which brought joy to all the seniors. This was followed by a fun senior dance where everyone enjoyed music and socializing. The next day, our seniors took a trip to the Quechan Casino Resort, spending the evening playing games and having a great time.

Early in the month, Onvida Health visited and shared updates about the new hospital coming to San Luis, AZ, including the wide range of specialties it will offer.

We also celebrated Mother's Day with a special event honoring all the beautiful moms at the center. We crowned our oldest and most cherished senior mother with a cape and crown to recognize her life and contributions.

Food boxes were distributed to our registered members to ensure they had access to nutritious meals and support.

Guest speaker Maria Alvarez gave an informative talk on short- and long-term care benefits available through the Life Care Center of Yuma. Haven of Yuma pampered the ladies with express manicures, a thoughtful Mother's Day gift.

GDA Insurance Services provided helpful information about managing final expenses, including funeral costs.

To close the month, San Luis Walk-In Clinic and Nutriology held a presentation on adult nutrition, offering practical guidance on healthy eating. The class sparked great interest and engagement, with seniors asking important questions and learning how to apply the tips in their everyday lives.

### **SERVICES PROVIDED BY OUR DEPARTMENT**

**Breakfast: 7:00am-9:00am**

**Lunch: 11:00 - 12:00pm**

**Daily Transportation: Morning 7:00am Afternoon at 12:00pm**

**Assistance to seniors: with documentation, translations, filling out all sorts of applications. 6:00am-2:30pm**

## DAILY/WEEKLY or MONTHLY ACTIVITIES

Daily Bingo: 10:30am-11:00am

Daily Domino: 6:00am-2:30pm

Daily Pool Game: 6:00am-2:30pm

Exercise Classes: 8:00am-9:00am

Arts & Crafts: 9:00am-10:00am

Gardening: 8:00am-9:00am

Movie Day: 9:00am-11:00am

(LIHEAP ) The Home Energy Assistance Program: 6:00am-2:30pm

Total de Meals Served: 1370

Total attendance: 1362

Total people transported: 310

## SPECIAL PROJECTS/MEETINGS/OR OTHER ACTIVITIES

May 01, 2025: Southwest Jr High Concert from 9:30am-11:00am

May 02, 2025: Quechan Casino Resort Fieldtrip from: 12:30pm-5:00pm

May 08, 2025: Onvida Health from 9:00am-10:00am

May 09, 2025: Mother's Day Celebration from 9:00am-1:00pm

May 09, 2025: Millie Perez/Licensed Insurance broker from 7:00am-12:00pm

May 14, 2025: Food Bank

May 21, 2025: Maria Alvarez/Life Care center of Yuma from 9:00am-10:00am

May 27, 2025: Express Manicure from 9:30am-10:30am

May 28, 2025: GDA Insurance Services from 9:00am-10:00am

May 29, 2025: Nutrition Class from 9:00am-10:30am

## Highlights

- The WACOG audit is schedule for June 18, 2025
- Southwest Jr High School Concert (May 01,2025)



- Onvida Health (May 08,2025)



- Mother's Day Celebration (May 09,2025)



- San Luis Walk In Clinic/Nutriology (May 29,2025)



- Maria Alvarez/ Life Care Center of Yuma (May 21,2025)



- Express Manicure Activity (May 27,2025)



# Youth Center

Youth Center Classes – Our Youth Center has been very active this month of May.

- An approximate 80 kids showed up daily to our Youth Center.
- We had 55 new registrations for the month of May. Total SLYC members are 244.
  - o Boxing Class – 30 members
  - o Boxing team – 20 members
  - o Arts and Crafts – 10 members
  - o Open Gym – 30+ members

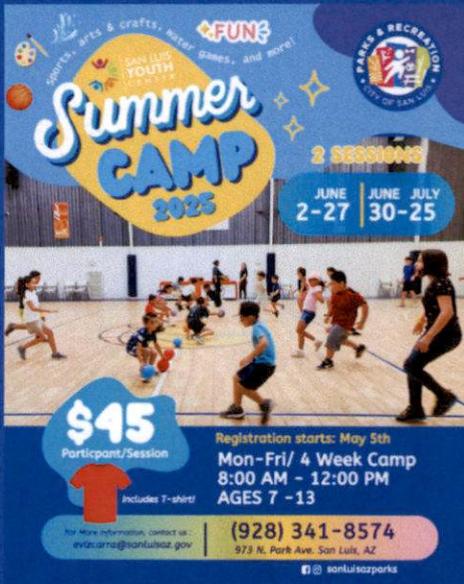


Youth Center Summer Schedule – We have been working on a schedule for the Summer and will kick off June 2nd.

- New staff hired:
  - o 4 Recreational Interns for the Summer Camp
- New classes for the Youth Center are:
  - o Open Gym
  - o Boxing Class
  - o Boxing Team
  - o Video Game Battles
  - o Arts & Crafts
  - o Movie Nights
  - o Youth Elite Training Program
  - o Just Legos

Summer Camp 2025 – YC has been working very hard on planning the Summer Camp 2025. YC Staff is revamping this year's camp to ensure youths have a great experience.

- Registrations for our 2 Summer Camp sessions are almost full. We are offering 2 sessions with 40 youths each, for a total of 80 participants between the ages of 7-13. We will be having agencies participating in our program such as:
  - o San Luis Police Department K-9 Division
  - o San Luis Fire Department
  - o San Luis Water Dept.



**Summer CAMP 2025**  
 FUNG  
 SPORTS, ARTS & CRAFTS, BOARD GAMES, and more!  
 SAN LUIS YOUTH CENTER  
 2 SESSIONS  
 JUNE 2-27 | JUNE-JULY 30-25  
**\$45** Participant/Session  
 Includes T-shirt!  
 Registration starts: May 5th  
 Mon-Fri/ 4 Week Camp  
 8:00 AM - 12:00 PM  
 AGES 7 - 13  
 For more information, contact us:  
 evic@sanluisaz.gov  
 (928) 341-8574  
 573 N. Park Ave. San Luis, AZ  
 @sanluisazparks



**DIA DEL NIÑO**  
 CELEBRATION 2025  
 THUR **MAY 1** 2025  
 4:30 P.M. TO 8:00 P.M.  
 JOE ORDUÑO PARK  
 FREE EVENT  
 FOOD | SNACKS | FRESH FRUITS | CRAFTS  
**FREE HOT DOG & BOLIS**  
 FOR MORE INFORMATION PLEASE CALL  
 (928) 341-8574

Dia Del Nino Celebration 2025- The Youth Center hosted its annual Dia del Nino Celebration. It was a successful event with over 34 participating agencies, 4 food vendors, local performances by Harvest Prep., Bealls Dance Studio, Glam Dance Studio, and Star Academia. We were able to raffle many prizes because of the sponsorship by many of our local agencies.

## Recreation Department

### Men's Basketball League

This May 2025 the Men's Basketball came to an end where the final game was Iron lots VS Avengers. Where Iron lots took the victory of this 2025 Men's Basketball season.



## Youth Baseball League

Youth baseball league had two memorable moments where these adorable players had their amazing All-star game and they had their final game.



## Women's Volleyball League

Women's volleyball came to an end where the teams Lady's met against panthers, where the victories team was Lady's in this 2025 Women's Volleyball league.



## Karate Class

Karate class. This martial art is held at the Joe Orduno Park gym on Tuesdays and Thursdays from 5:45 p.m. to 7:00 p.m. During this spring season kickoff, we have 24 children enrolled in this class, taught by Sensei Hector Castro

## Open Baseball

This May our open baseball league started with 10 teams, some which are returning and some that are new to our most awaited league.



SAN LUIS POLICE DEPARTMENT  
MONTHLY REPORT  
MAY 2025



**COMMUNITY OUTREACH/ SPECIAL EVENTS:**

- Members of the SLPD participated during the National Police Week in Washington, D.C., along with several other agencies across the nation, a solemn time of remembrance and unity. From candlelight vigils to memorial ceremonies, our officers stand in honor of the fallen, carrying their stories, and reaffirming their commitment to protect and serve with integrity.



- Members of the SLPD Honor Guard participated in the 51st Annual Arizona Peace Officers Memorial Service at the State Capitol to Honor:  
Officer Adam R. Buckner, Tucson Police Department, EOW: 3-31-24  
Officer Josh Briese, Gila River Police Department, EOW: 6-1-24  
Detective Ryan So, Scottsdale Police Department, EOW: 6-13-24  
Officer Zane Tristan Coolidge, Phoenix Police Department, EOW: 9-6-24



- The SLPD attended and participated in the 47<sup>th</sup> Annual Memorial Service for Fallen Officers, held at the Yuma Fallen Officer Memorial Monument.



**USE OF FORCE INCIDENTS AND FINDINGS:**

- There are currently five (5) UOF reports under review.

**PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:**

- None

**OPERATIONS/NOTABLE EVENTS:**

- None

**RECRUITING/HIRES/RETENTION/DEPARTURES:**

- Three (3) police officer positions remain open.
- TEO positions have been filled.
- Three (3) Communication Officer positions remain open, and the selection process remains active.

**GRANTS MANAGEMENT:**

- Reimbursement requests for OPSG were submitted up to 3/7/2025.
- SLPD continues to deploy DUI and STEP details through our GOHS grant.
- Six (6) new Ford Explorers were purchased and delivered using funds from the Local Border Support Grant.
- With the assistance of Community Development, we have submitted an application for funding assistance through the Congressionally Directed Spending Grant.

**AWARDS AND RECOGNITIONS:**

- None

**VEHICLE PURSUITS AND FINDINGS:**

- None

**BUDGET SUMMARY:**

- For FY25, SLPD has expended 88% of our annual budget.

**COMPLAINTS AND FINDINGS:**

- None

**MONTHLY INCIDENT/CRIME REPORT:**

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	JAN	FEB	MAR	APR	MAY	TOTAL
711	77	81	82	67	49	356
911 Call	353	340	262	239	235	1,430
Abandoned Vehicle	58	19	39	48	77	241
Accident	69	59	83	88	64	363
Alarm Residential	4	5	7	6	7	29
Animal at Large	95	62	83	90	77	407
Animal Related	24	44	48	46	55	217
AOD-Assist Other Department	35	46	49	45	43	218
Arrest on Warrant	19	20	20	27	21	107
Assault	3	4	1	6	7	21
Attempt to Locate	8	17	10	6	6	47
Court Order Violation	5	2	6	8	4	25
Criminal Damage	15	14	11	14	8	62
Deceased Animal	12	12	11	6	5	46
Disabled Vehicle	25	19	18	17	21	100
Disturbance	38	36	33	37	38	182
Field Interview	110	87	119	174	125	616
Noise Disturbance	35	20	25	23	22	125
Other	36	33	32	24	33	191
Parking Violation	86	69	99	96	112	462
Private Tow	21	26	20	6	20	93
Public Assist PD	41	39	26	45	19	169
Traffic Incident	18	43	57	35	25	178
Traffic Stop	518	479	542	601	607	2,747
Welfare Check	22	31	31	37	31	152
10-40 Courtesy	1				1	2
Alarm Commercial	21	17	23	18	5	84
Animal Bite-Dog	1		2			3
Animal Bite-Other	1					1
Burglary	2	6	7	2	4	21
Child Molestation	1		2			3

City Code	1			2		3
Civil Matter	25	39	34	25	38	161
Civil Standby	2	1	2			5
Court Assist	2	5	6	6	7	26
Custodial Interference	6	2	3	3	6	20
Cybertips	1		7			8
Driving under the Influence	1	8	11	5	5	30
Drug Offense	13	6	11	14	14	58
Flag Down	34	35	48	32	46	195
Foot Patrol	3	7	10	7	8	35
Found Person	2	4	1	4	2	13
Found Property	4	2	5	5	3	19
Fraud	3	3	5	5	8	24
Harassment	15	17	12	9	10	63
Identity Theft	7	9	6	5	7	34
Incorrigible Juvenile	1	3	7	3	1	15
Indecent Exposure	1		3	2	3	9
Information Received	6	1	2	17	9	35
Littering	2	3	2	5	1	13
Located Missing Person	2		2	3	2	9
Loitering	1	2				3
Lost Property	4	5	7	5	6	27
Missing Person-Overdue	7	5	5	1	5	23
New Call	1					1
Notification	3	4	4	5	8	24
Open Door/Window	2			4	1	7
Prowler	2					2
Reckless Driver	34	39	31	41	34	179
Recovered Stolen Vehicle	1	2				3
Repair Order	8	9	13	6	17	53
Repossession	35	25	25	15	22	122
Runaway Juvenile	3	2	1			7
Sexual Offense	2	2	5	1	4	14
Shoplifting	6	5	5	4	8	28
Shots Fired	3	4	1	2	1	11
Stationary 28	2		2	1		5
Stolen Property	4	2	3	3	1	13
Stolen Vehicle	6	4	6	6	3	25
Suspicious Activity	11	8	13	14	17	63
Suspicious Subject	15	16	16	7	23	77
Suspicious Vehicle	6	7	2	4	4	23
Tagged Vehicle	1	3				4
TEST PD	1	4	4		5	14
Theft	15	10	14	20	11	70
Threats	6	8	3	8	12	37

Traffic Control	39	50	42	34	19	184
Trespass	7	8	3	3	4	25
Truancy	1					1
Walk In PD	11	8	8	10	17	54
911 Unknown				1		1
Animal Cruelty		1	3	2	3	9
Arson		1		1		2
Child Abuse		2	5	4	3	14
Citizen Complaint		4		2	5	11
Man Down		3		4	1	8
Overdose		1			1	2
Suicidal Subject		2	2	3	4	11
AOA-Assist Other Agency			1			1
Deceased Person			1	1		2
Fictitious Plate Traffic			1	2		3
Liquor Offense			4	1		5
Validation SLPD			1			1
Counterfeit Bill				2		2
Medication Disposal				1		1
Mental Case				5	2	7
Public Assist FD					1	1
<b>Grand Total</b>	<b>2,128</b>	<b>2030</b>	<b>2166</b>	<b>2195</b>	<b>2130</b>	<b>10,649</b>

#### Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

REPORT TYPE	JAN	FEB	MAR	APR	MAY	TOTAL
Disturbance	5	2	4	1	1	13
Abandoned Vehicle	9		2	8	8	27
Accident	28	25	19	27	17	116
Accident / Traffic Collision	4	3	5	11	2	25
Arrest on Warrant	14	17	15	21	7	74
Assault	4	3		1	4	12
Assist Other Department	1	1				2
Burglary	4	2		1	1	8
Child Molestation	1		2			3
Court Order Violation	3		2	3		8
Criminal Damage	7	10	6	5	1	29
Disorderly Conduct	5	1		2	4	12
Domestic Disturbance	6	6	4	5	7	28
Drug Offenses	9	5	10	7	7	38
DUI	3	7	5	4	9	28
Fraud	2			4		6
Information Report	5	2	2	8	4	21

Located Missing Person	2					2
Missing Person	1	2		1		4
Motor Veh Collision	3	4	3	7	3	20
Motor Veh Collision-Injury	1		2	1		4
Recovered/Stolen Vehicle	1	2				3
Sexual Offense	3	1				4
Shoplifting	5	5	3	4	7	24
Taking Identity of Another	2	1		2	1	6
Theft	11	7	11	14	4	47
Theft of Vehicle	3	2	4	6		15
Traffic Offense	13	2	1	1	1	18
Trespass	3	1	2		2	8
Criminal Traffic Offenses	1	4	9	7	7	28
Liquor Offenses	1		5	2		8
Littering	1					1
Overdose	1					1
Property-Lost	1		1			2
Arson		1				1
Assault-Aggravated		2				2
Burglary-Residence		3	1	1	2	7
Court Order Process		1	1			2
Criminal Nuisance		1				1
Custodial Interference		1			1	2
Minor in Possession of Tobacco		3	1			4
Ordinance Violation		1		3		4
Parking Violation		2	3	1	1	7
Animal Related		1	1			2
AOA		1	2			3
Bite Case			2			2
Burglary-Business		1	3		2	6
Child Abuse		1	3	1	1	6
Compliance Check			1			1
Cybertips	1		3			4
False Reporting			1			1
Found Person			1			1
Furnish Tobacco to Minor	1					1
Indecent Exposure			1	1		2
Miscoduct w/Weapons		2		1	1	4
Motor Veh Collision-Injury H/R			1	1		2
Motor Veh Collision-Non Injury			5	6	3	14
Motor Veh Collision-PP H/R			1			1
Suicide-Attempt		1				1
Threatening or Intimidating			1			1
Traffic Citation		1	4	1	1	7

Traffic Incident			1	1	2	4
Burglary-Vehicle			1	1		2
City Ordinance					1	1
Civil Matter			1			1
Counterfeit Bill				2		2
Dog at Large			2	1	1	4
DV-Assault				1		1
Endangerment				1		1
Motor Veh Collision-Private Prop				1		1
Property-Found			2	1	1	4
Sexual Assault			2			2
Sexual Exploitation Children			1			1
DV-Disorderly Conduct				1	2	3
Motor Veh Collision-No Inj-DUI					2	2
<b>Grand Total</b>	<b>165</b>	<b>138</b>	<b>163</b>	<b>179</b>	<b>118</b>	<b>763</b>

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	JAN	FEB	MAR	APR	MAY	TOTAL
Field Interview	110	87	119	175	125	616
Traffic Stop	518	479	542	601	607	2747
<b>Grand Total</b>	<b>628</b>	<b>566</b>	<b>661</b>	<b>776</b>	<b>732</b>	<b>3363</b>

Tickets - Breakout Type

TYPE OF TICKET	JAN	FEB	MAR	APR	MAY	TOTAL
Civil Traffic	150	177	184	189	212	912
Criminal Citation	17	12	28	13	24	94
Parking	39	27	53	61	60	240
Written Warning	16	180	181	262	150	789
Animal Control/Warning	7	9	8	6	4	34
Citation	1	1	1		1	4
City Code	5	5	1	4	3	18
Criminal Traffic	13	6	6	7	17	49
Repair Order	9	11	17	13	16	66
<b>Grand Total</b>	<b>257</b>	<b>428</b>	<b>479</b>	<b>555</b>	<b>487</b>	<b>2206</b>

Accidents

ACCIDENT TYPE	JAN	FEB	MAR	APR	MAY	TOTAL
Accident - Injuries		5	3	2		10
Hit and Run - Injuries				1	1	2
Hit and Run - No Injuries	4	3	8	9	4	28
Hit and Run - PP - No Injuries	3		4	1		8
Pedestrian - Injuries	1	1				2
Rear-end Collision				1		1
Vehicle - Injuries	3		3	9		15
Vehicle - No Injuries	34	29	33	35	6	137
<b>Grand Total</b>	<b>45</b>	<b>38</b>	<b>51</b>	<b>58</b>	<b>11</b>	<b>203</b>

ACCIDENTS	JAN	FEB	MAR	APR	MAY	TOTAL
Fatal Traffic Crashes	0	0	0	0	0	0
Alcohol-related Crashes	1	0	1	1	4	7
Speed-related Crashes	0	0	0	0	0	0
<b>Grand Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>7</b>

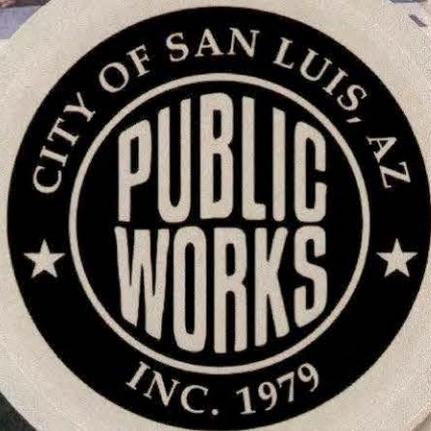
Top 10 Accident Intersections for 2024	# of Accidents (YTD)
N 10TH AVE @ E CESAR CHAVEZ BLVD	9
N MAIN ST @ E CESAR CHAVEZ BLVD	8
E URTUZUASTEGUI ST @ N MAIN ST	4
E CESAR CHAVEZ BLVD @ N 8TH AVE	3
N 4TH AVE @ E COUNTY 22ND ST	3
N 6TH AVE @ E CESAR CHAVEZ BLVD	3
N 6TH AVE @ E URTUZUASTEGUI ST	3
N ARCHIBALD ST @ E URTUZUASTEGUI ST	3
N MAIN ST @ E COUNTY 22ND ST	3
N AVE E @ E SAN LUIS LN	2

**PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:**

Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	933
Admin Calls	2,390
Walk-Ins	77
PD Calls	2,131
FD Calls	434

**MONTHLY  
REPORT**



**PUBLIC WORKS  
DEPARTMENT**

**MAY 2025**

# ***PUBLIC WORKS ADMIN***

## ***Water Division***

- Well Site 5 New Well and Filtration System - Under Construction
  - Substantial Completion is June 30th
- Well Site 7 New Water Storage Tank
  - Completed
- Well Site 6 Storage Tank Rehabilitation - Under Construction
  - Substantial Completion is June 30th
- Cesar Chavez Blvd. Water Main Improvements - Partnered with Engineering
  - Under Construction

## ***Highway Users***

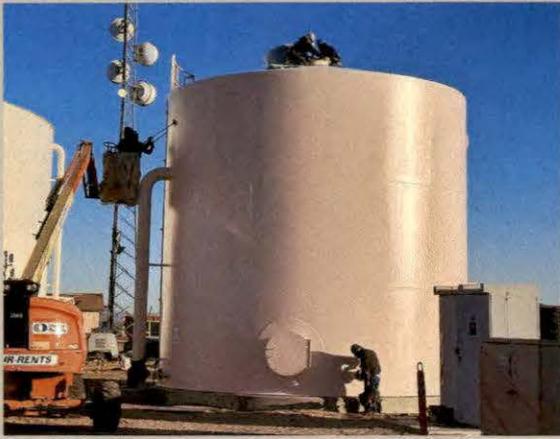
- Co. 22nd & 4th Ave Intersection Improvements
  - APS Underground Work Complete
  - Roadwork Construction began on May 27th
- Co. 22nd & Sidewinder Traffic Signal
  - Traffic Signal Construction began on May 12<sup>th</sup>
  - Earthwork in progress
  - Traffic Signal Foundations 2-3 weeks out
- Mesa Street Stairway Handrail Project
  - Project Completed
  - Ribbon Cutting on 5/28/25
- B Street and Main Street Traffic Signal Improvements
  - ETA for 100% Design is June 30th
- 10th Ave Widening
  - Awarded to Dahl Robbins & Assoc.
  - 60% design complete
- 6<sup>th</sup> Ave Gravel Project
  - Public Works is adding decorative gravel on 6<sup>th</sup> Ave from Urtuzuastegui St. to the 'B' St. Well Site



## ***Wastewater Division***

- Cesar Chavez Blvd. Wastewater System Improvements - Partnered with Engineering
  - Under Construction
- West Wastewater Treatment Plant Expansion - Design and Pre-construction services
  - Design is at 90%
- East Wastewater Treatment Plant Improvements - Under construction
- Lakin Lift Station Rehabilitation Project
  - In-house work by wastewater dept.
  - All material has been sourced





# WATER DIVISION

**Our water division received a total of 236 AZ Blue State tickets.**

**Promptly attended to ALLO calls regarding water main closures and openings due to broken lines at the following locations:**

- 1163 Bienestar Ln
- 1522 Kennedy Ln
- 1341 San Luis Ln
- 1597 Arizona St
- 1366 Udall Ln

**Cut asphalt/concrete/installed monuments:**

- 1163 Bienestar Ln
- Liberty St & 7<sup>th</sup> Ave
- Ave 'E' & Co. 25<sup>th</sup> St
- Kennedy Ln & 5<sup>th</sup> Ave (2)
- 'D' St & Ppep Dr

**To meet ADEQ requirements, water samples for free chlorine were collected to ensure compliance with regulations.**

**2" meters installed:**

- 2029 San Pedro St (replaced)
- 1130 10<sup>th</sup> Ave

**For water treatment, we maintained daily distribution samples and monitoring to ensure the quality of our water.**

## Well Site #7 Ribbon Cutting Ceremony

**On Wednesday May 28<sup>th</sup>, the ribbon cutting ceremony for Well Site #7 took place with Mayor, Council Members, and our Water Division crew!**



**BUDGET**  
\$4,100,168.77

**DURATION**  
Construction time was 342 calendar days. Substantial completion was achieved on April 8, 2025.

**CONTRACTOR**  
KURA VIDEOS  
**ENGINEER**  
CORE

**BENEFITS**  
The City of San Luis constructed its first concrete tank at this facility. The tank has a capacity of two million gallons of water storage, which will enhance the quality of life of the residents by providing more water availability, better fire protection as well as system wide reliability. Concrete tanks are known for their low maintenance cost and extended life cycles.



# **WASTEWATER DIVISION**

## **Miscellaneous Projects**

### **WW Treatment Plant:**

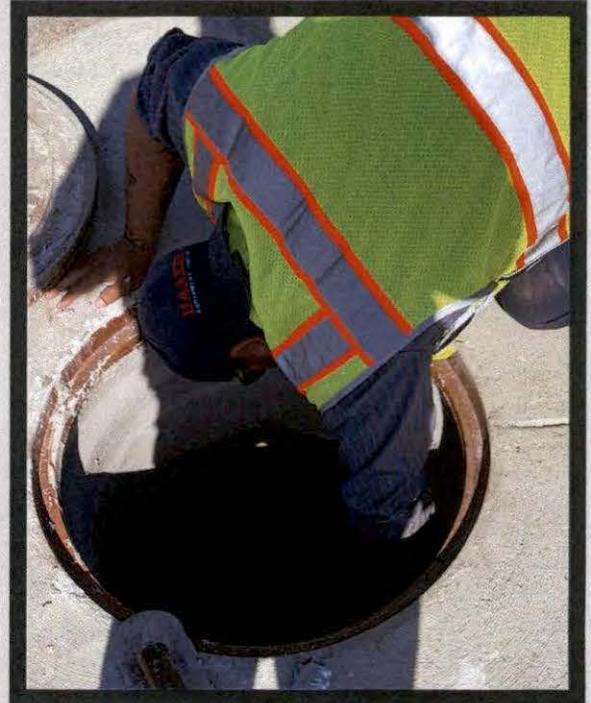
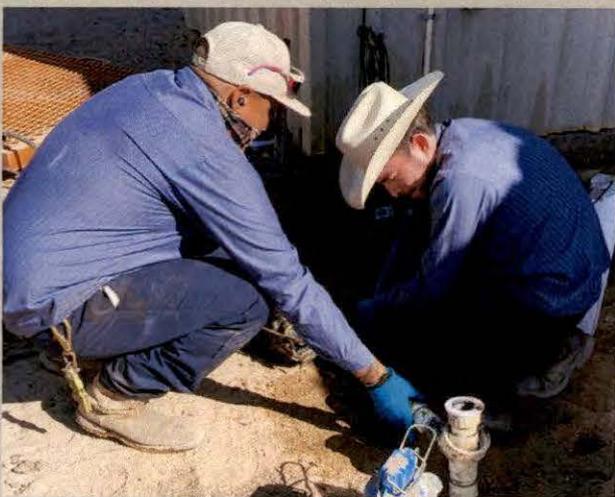
- Routine maintenance and readings
- Potholing job for the expansion project
- Blower #2 & #6 alarms registered
- VFD #2 registered alarm
- Headworks line 1 unclogged

### **Lift Stations:**

- High wet well alarm reported and resolved at Merrill LS
- Alarm reported and resolved at LS#300
- Propeller registered, pending resolution at East Mesa LS

### **CCTV Inspections:**

- 1397 E Kennedy Ln
- 3861 Santa Rosalina Ln
- Bienestar 12 phase 2 sewer line
- Los Mesquites 4 & 5 sewer line and laterals services



Our wastewater division received a total of 165 AZ Blue State tickets.

To meet ADEQ requirements, water samples from both treatment plants are being sent for testing.

The wastewater division assisted with CCTV inspections, cleaned laterals, and managed odor control.

Routine maintenance and inspections were conducted at our two treatment plants and 12 lift stations.

Yuma County Landfill  
Dry Sludge: 0 tons  
Grit: 0 tons



**Celis Developments are expected to finish East Wing remodeling by June 26<sup>th</sup>. 50% has been completed.**

## ***FACILITIES DIVISION***

**The facilities division is performing routine building repairs as needed.**

**Inspections of various buildings are performed frequently and responded to requests made from several departments.**



**Interior flooring was replaced at Prosecutors Building.**



**'B' St. City Building remodeling is 95% complete.**

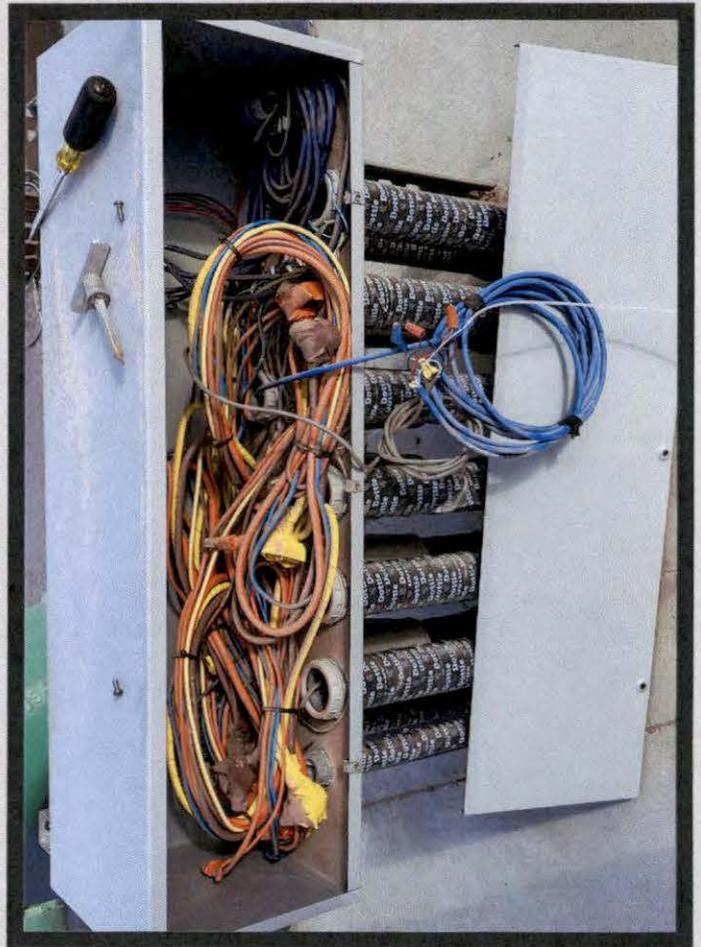
### **Building Maintenance**

- **Pest Control Services on a monthly basis**
- **Light bulbs and ballasts replacements**
- **Daily cleaning and disinfecting offices**
- **Use of sweeper to clean city building parking lots**

# ***ELECTRICAL DIVISION***

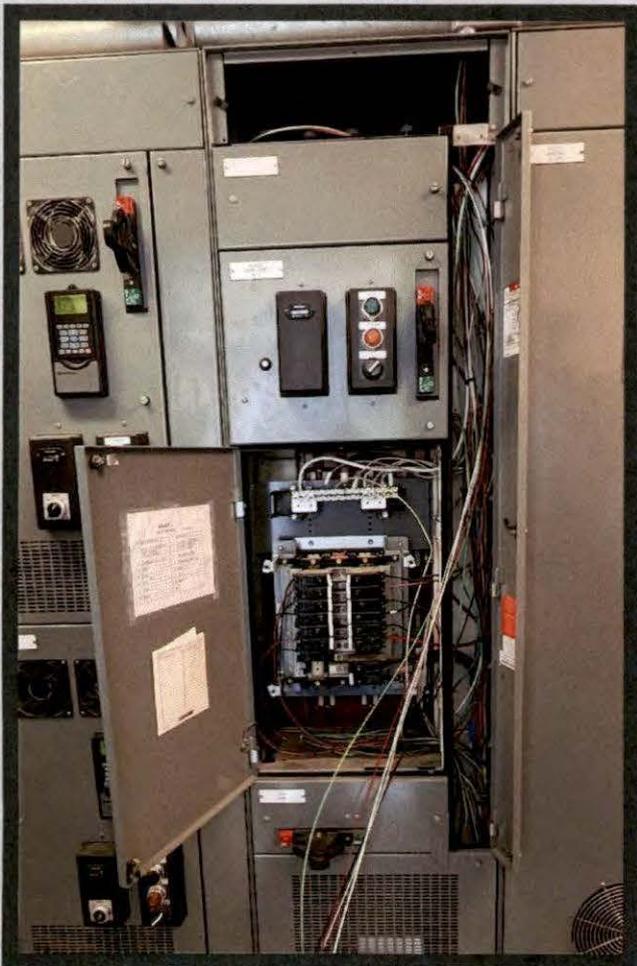
## ***Water***

- **Well Site #4:**
  - Troubleshoot chlorine electrical panel
- **Well Site #7**
  - Assisted delivering a scissor lift
  - Ran rigid conduit for chlorine project
  - Installed tank transducer and meter



## ***Wastewater***

- **Troubleshoot:**
  - Aeration blower #2 system VFD, aeration blower #6, lab's oven, mixer #2B, and light poles at WWTPs
  - Los Mezquites LS transducer water level indicator
- **Removed and Replaced:**
  - Blower #2 VFD and assisted ISCA Co. at West WWTP
- **Wired 480 volt power to drying beds lift station pump and maintenance to VFD from blower #2**





## ***HIGHWAY USERS DIVISION***

### **Maintenance/Repairs/Daily Tasks**

- Vehicles and equipment maintenance
- Striping on City streets, crosswalks, stop bars and traffic lanes
- Daily maintenance on Main ST, landscaping and pressure washing
- New landscaping on City right-of-way, 6<sup>th</sup> AVE N of Urtuzuastegui ST
- Removed excessive sand, weeds, bushes from city right-of-ways



### **Removed Excessive dirt/trash**

- 21<sup>ST</sup> Ave
- Ave F 1/2
- County 24th
- Ave F
- San Luis Ln
- Los Alamos St

The water truck continues its regular routes, as well as servicing additional areas as needed.

Our highway division has performed sidewalk repairs using quick patch concrete at multiple locations.

***35.5 yds of concrete and 8 tons of asphalt were used to perform repairs citywide.***



# ***SOLID WASTE DIVISION***

Our SW Crew collected a total of 1,130.86 tons of residential and commercial solid waste for the month of April

## **Extra Services Provided**

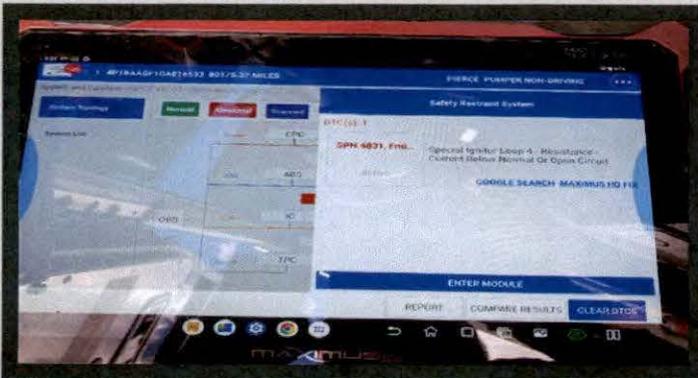
- 4 additional SW pickups
- 1 special pickup

## **Solid Waste Routes**

- ***Monday & Thursday***
- ***Tuesday & Friday***



All Solid Waste trucks are serviced and washed on Wednesdays.

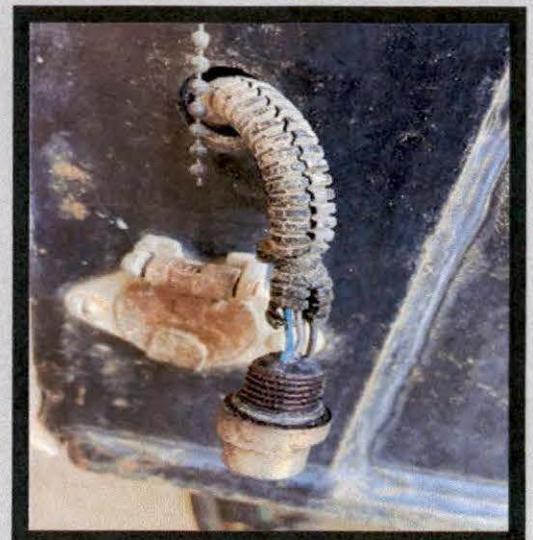


# ***FLEET SERVICES DIVISION***

117 vehicles were serviced for the month of May

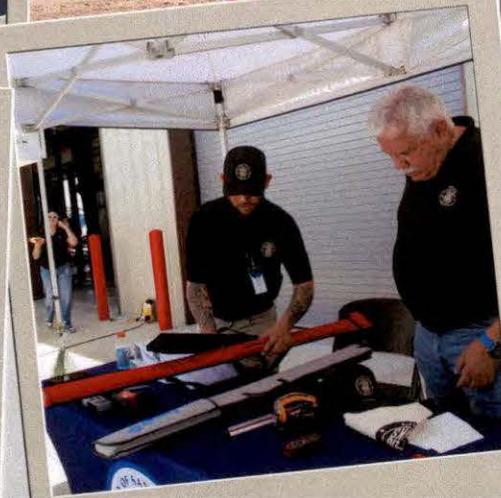
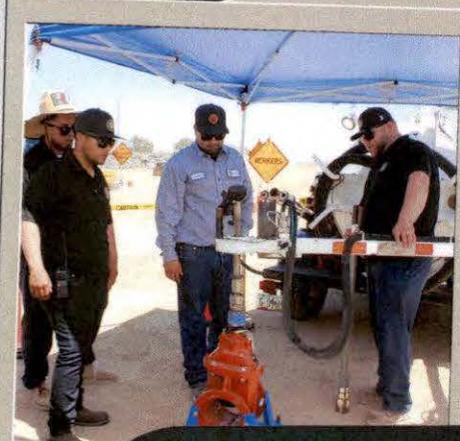
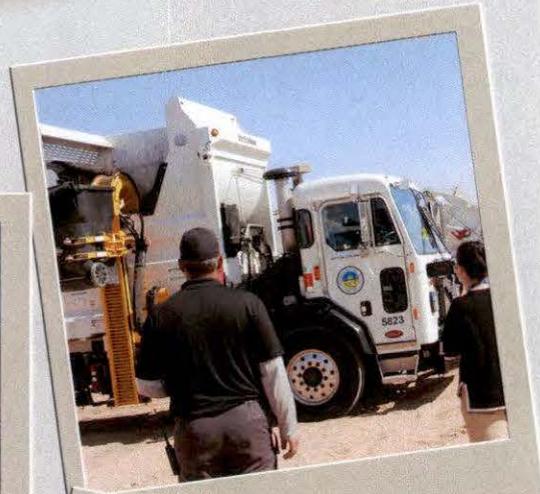
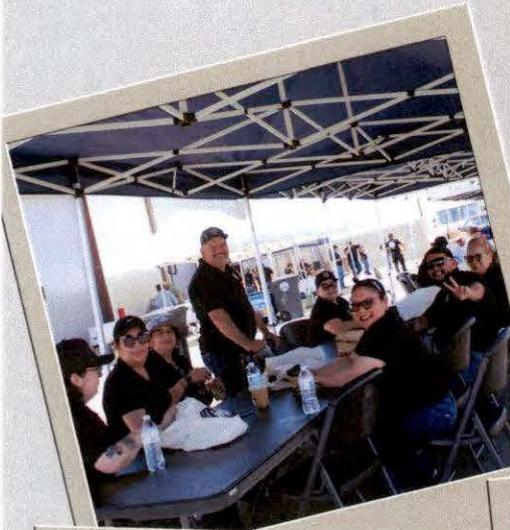
Fleet Services attended to 10 Service Calls

2 vehicles are waiting on parts



# ***PW WEEK CELEBRATION***

On May 21st, we had our 3rd annual Public Works Week Celebration where City employees were able to gain more knowledge on the different PW divisions.



## Sweeper Route - May 2025

**Week of**  
5/5 - 5/9

Ave. F to 20th Ave. (south of San Francisco St.)							
Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.	
Monreal Ln.	Udall Ln.						

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)							
Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.	
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.			

6th Ave. - 8th Ave. (South of 'B' St.)							
Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.		

Garcia Ln. - 10th Ave. (North of U St.)							
Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.		

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)							
Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.	
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.		

**Week of**  
5/12 - 5/16

Ave F. (West of Ave. F)							
R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Crt.	Escamilla Crt.	F. Sandoval Crt.	
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Rolish St.	Blanca St.	C. Torres Crt	

Plaza I, II, Rio Seco & Escondido							
Beach St.	Escondido St.	Arden Ave.	Bentu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.	
Guiu Dr.	Lakin Dr.	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.	
Santa Fe Dr.	Rio Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.	
Ocotillo St.	Coyote Ave.						

6th Ave. to Ppep Dr.							
Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.	
7th Ave.	Ppep Dr.	6th Ave.					

Ave F. (West of Ave. F)							
I. Solorio Crt.	R. Grijalva Crt.	A. Aguirre Crt.	E. Lopez Crt.	J. Napolitano Blvd.	F. Padilla Ave.	Udall Ln.	
Monreal Ln.	San Pedro St.						

Los Mezquites							
San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	Ortega St.	
22nd Dr.	23rd Ave.	23rd TRL	24th Ave.				

**Week of**  
5/19 - 5/23

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)

Quintero Ave.	Torres St.	Ajame St.	Sauceda St.	T.Luna St.	De La Vara Ave.	9th Ave.
Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabello Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales

Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St.	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	San Felipe St.	Rio Sonora St.
Independence St.	Adobe St.	Aquila St.	Villa St.	Zapata St.	L.T. Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.

Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtzuastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	

Bienestar #11 & #12 - Belleza Del Desierto #1 & #2

Emmanuel Ave.	E.Salazar Pl.	San Gerardo Ln.	Santa Sophia St.	Santa Anna Pl.	Santa Rosalina Ln.	San Antonio St.
San Diego St.	San Gabriel St.	Santa Palmira St.	Plumeria Ave.	San Marcos St.	Agave Ave.	Saguaro Ave.

**Week of**  
5/27 - 5/30

4th Ave. to 8th Ave. (North of CC Blvd.)

4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines

Juarez St.	Merrill Ave.	Cuauhtémoc St.	F St.	E St.	D St.	Clavel Dr.
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
C St.						

Los Alamos

Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edais St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					

Santa Cecilia #1 & #2 and Bienestar #10

Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jeft St.	Jaxon St.	Co. 24th St.
19th Ave.	Jenkins Ave	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.			

Los Olivos Dr. 8th Ave. - 10th Ave

San Pedro St.	Los Olivos Dr.	San Frascico St.	Julian St.	E. Rollish St.	Garcia Ln.	Gonzalez Dr.
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figueroa Dr.		



CITY OF SAN LUIS, AZ  
**HUMAN RESOURCES  
DEPARTMENT**  
YOUR FUTURE BEGINS HERE.

# RISK MANAGEMENT OPERATIONS REPORT

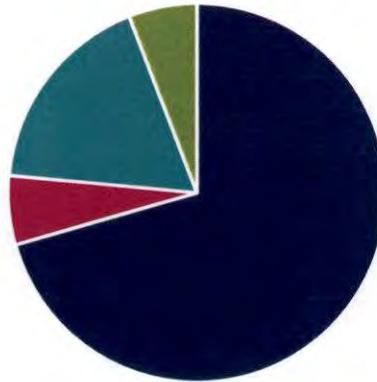
# MAY 2025

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | [www.sanluisaz.gov](http://www.sanluisaz.gov)

## TOTAL CLAIMS REPORTED – MAY 2025

Injuries (5 exposures due to arrests)	<b>12</b>
Exposures	<b>1</b>
Auto Damages	<b>3</b>
Windshield Damages	<b>1</b>
Property Damages	<b>0</b>
Notice of Claims	<b>0</b>
Cyber Security Claims	<b>0</b>
<b>TOTAL</b>	<b>15</b>

May 2025 - Claims Chart



- Injuries
- Exposures
- Auto Damages
- Windshield Damages
- Property Damages
- Notice of Claim
- Cyber Security

## SAFETY INSPECTION/WALKTHROUGHS – MAY 2025

Date	Location
May 1, 2025	ACT Follow-up Inspection
May 8, 2025	City Hall Finance-Wing Inspection Follow-up
May 14, 2025	AMRRP Risk Insurance – Water Department
May 14, 2025	AMRRP Risk Insurance – Hwy Users Department
May 14, 2025	AMRRP Risk Insurance – Fleet Services Department
May 28, 2025	Municipal Court Inspection follow-up
May 30, 2025	Municipal Pool

## IN-PERSON SAFETY TALKS – MAY 2025

Department	Topic
Parks Grounds	Job Hazard Identification
Facilities	Job Hazard Identification
Wastewater	Job Hazard Identification
Fleet	Job Hazard Identification
Hwy Users	Job Hazard Identification
Water	Job Hazard Identification
Solid Waste	Job Hazard Identification

## ONLINE (EMAIL) SAFETY TALKS – MAY 2025

Department	Topic
All City Personnel	Job Hazard Identification

## MAY 2025 TRAINING - ONLINE

Department	Topic
All City Personnel	Safety Management – Emergency Action Plan

## MAY 2025 – INJURY AND ACCIDENT INVESTIGATIONS

Date	Department
May 1, 2025	Facilities department Impact/blunt Force
May 1, 2025	Police Department Animal Bite
May 6, 2025	Fire Department Back Pain/Unsafe Lifting
May 10, 2025	Police Department – Strain or Sprain
May 19, 2025	Highway Users Department - Cut Laceration
May 19, 2025	Waste Water Department – Cut Laceration
May 26, 2025	Police Department – Abrasion/Scrape
May 26, 2025	Police Department - Abrasion/Scrape
May 26, 2025	Police Department – Impact/Blunt
May 26, 2025	Police Department - Abrasion/Scrape
May 27, 2025	Fleet Department – Accidental Eye Contact

## MAY 2025 – PROPERTY DAMAGE INVESTIGATIONS

Date	Department
May 1, 2025	Police Department – Minor Contact Damage
May 6, 2025	Fleet Contractor – Property Damage
May 13, 2025	Resident – Property Damage

## NEW HIRE SAFETY ORIENTATION

Date	New Hires
May 7, 2025	2
May 28, 2025	10

## MAJOR PROJECTS

### SAFETY & RISK MANAGEMENT

- **Asbestos Assessment Project**
  - The Asbestos Project is currently ongoing. Recent laboratory assessment results were received from Riverside Environmental. A meeting was held with management and the contractor to review the findings and discuss potential next steps. After evaluating the available options, management has decided to move forward with encapsulation.
- **FY 25/26 Insurance Renewals**
  - Processed the City of San Luis insurance policy renewals for the new fiscal year, ensuring continued coverage and compliance with risk management requirements. This step is critical to protecting City assets, operations, and liability exposure moving into the new fiscal year.
- **Phlebotomy Insurance Policy**
  - Worked on the Police Department's Phlebotomy insurance policy to maintain property coverage for specialized procedures, supporting both liability protection and department readiness.
- **Equipment Annual Inventory**
  - Collaborated with the Finance Department on the annual equipment inventory process, accounting for all current equipment assets to ensure accurate insurance coverage and compliance with asset management requirements.
- **AMRRP Safety Survey**
  - On May 14<sup>th</sup>, AMRRP Risk Management Representative Patti Fields assisted the city in conducting a safety survey across departments including Highway Users, Fleet Services, and the

Water Department. These surveys are essential for identifying potential risks, promoting workplace safety, and ensuring compliance with safety standards.

- **Public Works Week Event – Safety Booth**
  - On May 21<sup>st</sup> Public Works celebrated Public Works Week. Risk Management participated by setting up a safety booth highlighting the importance of Personal Protective Equipment (PPE). Participation reinforces the City's commitment to employee safety, raises awareness of safe work practices, and supports strong safety culture across departments.
- **Municipal Court Juvenile Community Service Program Review**
  - Risk Management, in collaboration with HR, reviewed the Municipal Court Juvenile Community Service Program, evaluating safety requirements and workers' compensation insurance coverage to ensure compliance and effective risk management.
- **Fire Drills**
  - The Safety Officer has initiated fire drills and will be coordinating closely with all departments to ensure full participation and compliance. These drills are a critical component of our emergency preparedness efforts, aimed at enhancing safety awareness and ensuring an effective response in the event of a real emergency.

## FACILITIES DEPARTMENT FIRE DRILL EVACUATION – MAY 2025



## AMRRP SAFETY SURVEY – MAY 2025



# MAY SAFETY TALK – MAY 2025

**JOB HAZARD IDENTIFICATION**

**SPOT AND ADDRESS POTENTIAL HAZARDS BEFORE THEY RESULT IN INJURIES OR ACCIDENTS.**

**COMMON HAZARDS:**

- Lifting when moving supplies or heavy equipment
- Slippery surfaces
- Distractions- While Driving and Cell Phone Usage
- Weather related- Heat Illness
- Confined spaces
- Incorrect or lack of PPE
- Hazardous material exposure
- Ergonomic issues

**SAFETY MINDSET TIPS:**

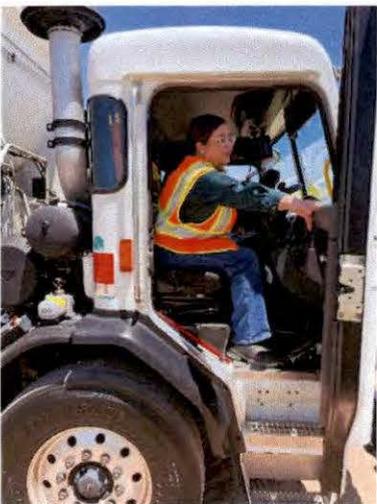
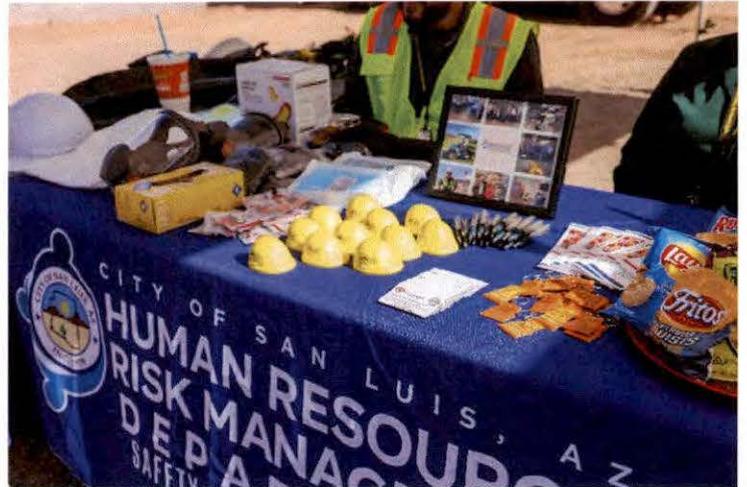
- Pause before the task
- Ask "What could go wrong?"
- Use the right tools and PPE
- Speak up if you see a risk
- Report all hazards
- Never cut corners

**Final thought:**  
Let's stay alert, stay safe and keep making our City a great place to work and live.

 **CITY OF SAN LUIS, AZ**  
**HUMAN RESOURCES RISK MANAGEMENT DEPARTMENT**  
SAFETY STARTS WITH ME & YOU



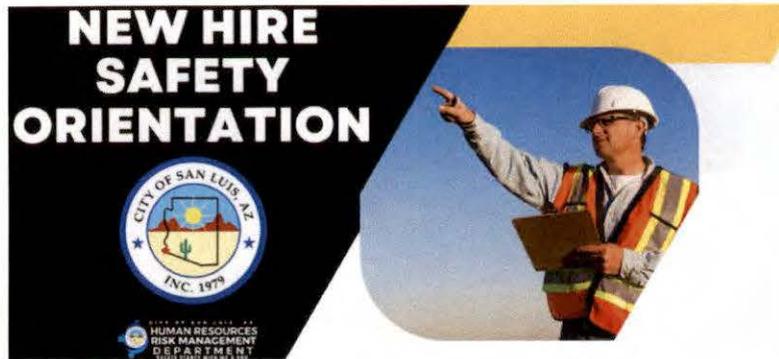
## PUBLIC WORKS EVENT



## 2025 Small Business Fair/ Fuerza Local Participants



## NEW HIRE ORIENTATIONS – MAY 2025





# San Luis Municipal Court

## May 2025 Monthly Update

### Events:

- Judge Figueroa participated in the Harvest Preparatory Career Day
- Judge Figueroa and Court Administrator attended the Supreme Court Oral Arguments
- Judge Figueroa attended Justice Cruz Investiture



### Meetings:

- Attended Department Head Meetings
- Management attended Criminal Justice Coordination Meeting

### Revenue:

### Summary Allocation by Agency Report

SAN LUIS MUNICIPAL

From Date : 5/1/2025		To Date : 5/31/2025							
Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	EXT. GL
Agency Name : Agency Not Assigned			Sub Total:	\$8999.16		(\$1449.41)		\$7549.75	
Agency Name : CITY OF SAN LUIS ACCOUNTS PAYABLE			Sub Total:	\$151.15		\$967.51		\$1118.66	
Agency Name : CITY OF SAN LUIS FINANCE DEPT			Sub Total:	\$19048.29		\$646.20	\$270.00	\$19964.49	
Agency Name : SPECIAL REVENUE COURT FUND			Sub Total:	\$9281.17		\$0.00	\$415.86	\$9697.03	
Agency Name : STATE OF ARIZONA TREASURER			Sub Total:	\$26470.59		(\$164.30)	\$971.54	\$27277.83	
Grand Total:				\$63950.36		\$0.00	\$1657.40	\$65607.76	

### Updates:

- Ordinance 466 adopted into City Code – Amending Municipal Court Fees



## San Luis Municipal Court

### Trainings:

- Judge Figueroa attended the Legislative Teleconference hosted by the AOC
- Court staff received Non-Monetary Receipting Training hosted by the AOC
- Court staff received FARE in AJACS with FARE CAP Training hosted by the AOC
- Court staff received Knowledge City Training hosted by the City's Human Resources Department